

**KRANKBROTHER**

6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup> August 2022

Finsbury Park, London, N4 1EE.

**EVENT SAFETY MANAGEMENT PLAN**

Produced by	Mick Bowles
For	Krankbrother Ltd
Date	20 <sup>th</sup> December 2021
Version	One

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### Author Control

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## **IV. INTRODUCTION**

The purpose of this Event Safety Management Plan is to reflect those measures that can be taken (or have already been taken) to ensure that the event is as safe as is reasonably practicable.

This ESMP follows chapter headings as laid out in the Event Industry Forum 'Purple Guide' and acts as a signposting document to further information contained in operational documents. The ESMP is updated as policies, procedures and suppliers are confirmed, with scheduled publication dates agreed with the London Borough Haringey Safety Advisory Group and Licensing Team.

## **1. HEALTH & SAFETY LEGISLATION**

General provisions and work practices are covered by the Health and Safety at Work Act of 1974. The Regulatory Reform (Fire Safety) Order 2005 covers provisions relating to Fire Precautions, with specific reference to;

HM Government Fire Risk Assessment Guidance: Open Air Events and Venues  
HM Government Fire Risk Assessment Guidance: Small and Medium Places of assembly  
HM Government Fire Risk Assessment Guidance: Large Places of assembly

The event will be further regulated by premises licences issued by the London Borough of Haringey (LBH), specifying measures to be taken in promotion of the four licensing objectives (Public Safety, Prevention of Public Nuisance, Prevention of Crime & Disorder, Protection of Children from Harm).

The construction phase plan required by the Construction Design and Maintenance Regulations is included as Appendix P. Given the scale and duration of the event build, the project is not notifiable to the HSE.

### **1.2 Public Safety Measures**

This ESMP and its appendices details the range of measures taken by the Event Organisers to promote the Public Safety licensing objectives. These measures include; provision of an onsite Event Safety Officer as part of a multi-disciplinary event team with a centralised command and control function, deployment of trained medical staff throughout the event, deployment of security staff and stewards to operate a crowd management plan, provision of fencing and barriers to separate customers from back of house areas and from moving vehicles, provision of fire-fighting equipment, and provision of potable drinking water.

## 2. PLANNING, MANAGEMENT AND RISK ASSESSMENTS

### 2.1 Roles & Responsibilities

#### 2.1.1 Event Management

Promoter	Krankbrother Ltd	The organisation responsible for staging the event. The holder of the premises licence and the occupier of the event site under the hire agreement issued by the landowner.
Event Organiser	Kieran Clancy Krankbrother Ltd	<p>The Event Organiser is the person responsible for all aspects of licensing and public safety and will be present and available during the event. The Event Organiser, or a Deputy will be available throughout the construction and breakdown of the event.</p> <p>The primary role of the Event Organiser is to implement the strategy for the management of the festival by exercising tactical command and coordinating event resources. The Event Organiser or their deputy ensure that the actions taken by the various contractors and managers on site are coordinated, coherent and integrated in order to achieve the strategy with maximum effectiveness and efficiency.</p>
Designated Premises Supervisor	Niall Brophy, One Circle Events	<p>The Designated Premises Supervisor (DPS) shall authorise and oversee the sale and/or supply of alcohol for the duration of the event.</p> <p>Ensures bars operation complies with requirements of Alcohol Management Plan/Premises Licence and promotes the licensing objectives.</p>
Operations Manager  Deputy Event Organiser	Jools Butterfield	The Operations Manager will work alongside the Event Director to implement the strategy for the management of the festival. The Operations Manager will act as the key first contact for all emergency services.
Production Manager  Deputy Event Organiser	Sean McNally	The Production Manager is responsible for the technical, site infrastructure and site art departments. He will have overall responsibility for site logistics and the technical infrastructure essential to the presentation of the festival – including staging, sound and lighting. As Production Manager, he shall also be responsible for all site logistics and infrastructure during the build, the festival and the breakdown.

#### 2.2.2 Statutory Authorities

Local Authority	London Borough of Haringey (LBH)	<p>The organisation responsible for the management and enforcement of conditions relating to the Premises Licence.</p> <p>LBH also acts as service provider and project manager in respect of the management and use of Finsbury Park.</p>
London Fire Brigade	No on-site role anticipated	As a Haringey Safety Advisory Group member, will review event arrangements and act as communication channel between Event organisers and their own organisation.
London Ambulance Service	No on-site role anticipated	As a Haringey Safety Advisory Group member, will review event arrangements and act as communication channel between Event organisers and their own organisation.
Metropolitan Police Service	No on-site role anticipated	As a Haringey Safety Advisory Group member, will review event arrangements and act as communication channel between Event organisers and their own organisation.

	organisation.
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### 2.2.3 Event Operations

Site Manager	tbc	Responsible for the build and de-rig of the site, management of site rules during these periods and the overall management of the site staff during this period.
Event Safety Advisor	Event Safety Management Services Ltd	The Event Safety Advisor will provide assistance as broadly defined in chapter 1 of HSG195 'The Event Safety Guide', namely; pre-event and on-site liaison with contractors, self-employed people and the health and safety enforcement authority, checking of safety method statements and risk assessments, checking of appropriate certificates in respect of installations, electrical supplies, etc., preparation and monitoring of site safety rules, communication of safety information to contractors on site, monitoring and coordinating safety performance and coordinating safety in response to a major incident.
Crowd Management and Security Providers	Showsec International	Will provide crowd management, security and stewarding staff according to plans. Responsible for supervision, management, deployment and operation of crowd management/security operation.
Crowd Management and Security Manager	Tbc, Showsec International	The Crowd Management and Security Manager shall be responsible for planning and coordinating security resources to implement the crowd management plan and report directly into the Operations Manager. They will be responsible for ensuring that there is effective coordination between the SIA licensed resources under their command and the onsite stewarding resources. They will ensure that full logs of the security operation are kept. The security manager will be responsible for liaising with The Metropolitan Police on all issues of crime & disorder.
Medical Providers	Epione Medical Services Ltd	The role of the Appointed Medical Provider is to plan the provision of medical, ambulance and first aid services, have responsibility of providing an appropriate management and operational control infrastructure and to liaise with the London Ambulance Service and local Accident & Emergency Department.
Medical Manager	Tbc, Epione Medical Services Ltd	Responsible for all aspects of on-site medical support. To have overall responsibility of the smooth running of the event To act as Event Control liaison. To ensure all medical facilities and support are in place. To deal with any problems or queries which may arise during the event. To liaise with relevant agencies.
Structural Engineers	tbc	To provide independent verification of structural safety of temporary structures, and certification of their satisfactory completion.
Bars Manager	Tbc, One Circle Events	The Bars Manager is responsible for the implementation of the sensible drinking policy, age policy and the smooth running of the bars on-site, under the direction of the Designated Premises Supervisor.  At the end of the event or in the event of an emergency they are responsible for closing the respective bars on time as per the licence conditions or under the instruction of event control.
Food Concessions Manager	tbc	The Food Concessions Manager is responsible for the catering outlets trading on-site within the agreed guidelines, relevant legislation and is responsible for managing the closure of the outlets in line with the licence or under the instruction of the safety team.
Event Noise Control Officer	Tbc, Vanguardia	To monitor event noise levels in respect of boundary conditions, liaise with and direct the on-site sound technicians, in respect of operating within these conditions. Attend sites of potential nuisance and provide information to the Event Organisers and council Officers as required.
Stage Manager	tbc	Responsible for ensuring the smooth running of the show on their stage. Responsible for enacting show stop procedures and emergency announcements at their stage.

### 2.3 Accreditation

A wristband system will be implemented for all access onto site during the live event phase.



For additional authorisation i.e. FOH, Photo, or AAA, laminate passes will be used in addition to the wristbands.

Wristband colours will change daily for individual day access.

Security staff will be fully briefed on the pass sheet system and deal directly with the accreditation management team.

## 2.4 Risk Assessment

Event risk assessments are included as Appendix B.

## 2.5 Schedule of Key Dates

Site Mark Out and Build Commences	30 <sup>th</sup> July
Event Day 1	6 <sup>th</sup> August
Event Day 2	7 <sup>th</sup> August
Event Day 3	13 <sup>th</sup> August
Event Day 4	14 <sup>th</sup> August
Site de-rig commences	15 <sup>th</sup> August
Site De-rig Concludes	17 <sup>th</sup> August

## 3. VENUE AND SITE DESIGN

### 3.1 Event Summary

Building on the success of 2018 - 2021, KRANKBROTHER will be using the same site with their licence, with an increase in capacity to 8000 persons per day, to create a space in Finsbury Park to deliver four fantastic day events for the diverse community of London. All events will cater for people over the age of 18. The footprint for each day will remain the same with the main infrastructure staying in place between the weekends. There is a maximum of 8000 people on site, including attendees and staff. There is a VIP area catering for 700 persons for each event. Up to 10 food traders will be serving food.

#### **Saturday 6<sup>th</sup> August : Solomun.**

Solomun is a one day, one stage House/Techno event. A music and food festival with bars and selected varied food traders. The profile of the audience from ticket sales shows an even split of male/female with an average age of 29. The show will be headlined by Solomun, a male Bosnian-German DJ. There will be DJ performances all afternoon. As well as the music performed on the Main Stage, there will be other content through the site including street food stalls, bars, activations, and seating areas. The entertainment will start at 13:00 and end at 22:00 with the site cleared of public by 22:30.

#### **Sunday 7<sup>th</sup> August: Peggy Gou's Pleasure Garden**

The show will be headlined by Peggy Gou, a female DJ from South Korea, who draws an audience of affluent 25 - 35 year-olds, with an even male/female mix with a large LGBTQI+

audience. There will be DJ performances all afternoon, plus street food and bars. As well as the music performed on the Main Stage, there will be other content through the site including street food traders, bars, activations, and seating areas. The entertainment will start at 13:00 and end at 21:30 with the site cleared of public by 22:00.

### **Saturday 13<sup>th</sup> August: Krankbrother presents Four Tet and Friends**

The show is a one day, one stage House/multi genre event. A music and food festival with bars and selected varied food traders. The profile of the audience from ticket sales shows an even split of male/female with an average age of 29. The show will be headlined by Four Tet, a male British DJ who has been releasing music since the early 2000s. There will be DJ performances all afternoon. As well as the music performed on the Main Stage, there will be other content through the site including street food stalls, bars, activations and seating areas. The entertainment will start at 13:00 and end at 22:00 with the site cleared of public by 22:30.

### **Sunday 14<sup>th</sup> August: Abode**

Abode is a London based event brand – they previously held an annual festival on Finsbury Park. The profile of the audience from ticket sales shows an even split of male/female with an average age of 29. There will be DJ performances all afternoon, plus street food and bars. As well as the music performed on the Main Stage, there will be other content through the site including street food traders, bars, activations and seating areas. The entertainment will start at 13:00 and end at 21:30 with the site cleared of public by 22:00.

## **3.2 Event Capacity**

Date	Event	Proposed capacity	Workers/Performers
Saturday 6 <sup>th</sup>	Solomun	8000	535
Sunday 7 <sup>th</sup>	Peggy Gou's Pleasure Garden	8000	535
Saturday 13 <sup>th</sup>	Krankbrother presents Four Tet and Friends	8000	535
Sunday 14 <sup>th</sup>	Abode	8000	535

## **3.3 Event Schedule**

	Saturday 6th		Sunday 7th		Saturday 13th		Sunday 14th	
	Open	Close	Open	Close	Open	Close	Open	Close
<b>Arena</b>	1300	2230	1300	2200	1300	2230	1300	2200
<b>Arena Entrance</b>	1300	2000	1300	2000	1300	2000	1300	2000
<b>Arena Bars<sup>1</sup></b>	1300	2200	1300	2130	1300	2200	1300	2130
<b>Arena Food</b>	1300	2200	1300	2130	1300	2200	1300	2130
<b>Arena Music</b>	1300	2200	1300	2130	1300	2200	1300	2130
<b>VIP Area</b>	1300	2200	1300	2130	1300	2200	1300	2130
<b>Event Control</b>	1100	2300	1100	2230	1100	2300	1100	2230

## **3.4 Artists & Running Orders**

Artist line-ups and stage running order will be included as Appendix N.

## **3.5 Venue Design**

A site plan has been included in this ESMP as Appendix A.

The site will have a single main stage performance area. There are also a number of supporting pieces of infrastructure including bars, catering outlets, toilets and medical and event management facilities. All of these are identified on the site plan.

The site will be bounded by a perimeter constructed from 3.4m SteelShield type fence, which incorporate a series of exit gates (either 2.4m or 4.8m wide).

### 3.6 Audience Profile

Krankbrother Ltd Anticipated Audience Profile	
Predominant age range	20 - 40
Gender split	50:50 (Male : Female)
Predominant nationality/language	UK/English
Predominant ethnic groups (self-defined ethnicity)	White, Black or Black British, Mixed
Compliance level	Medium
Likelihood of Vulnerable Persons forming part of audience	Low
Percentage of audience likely to require mobility assistance	0.25%
Potential for antagonism (rival factions, opposing teams, etc.)	Low
Family groups	Small numbers
Likelihood of opportunistic criminality	Medium
Likelihood of organised criminality	Low
Potential for disorder	Low
Likelihood of impairment through intoxication	Medium
Likely predominant intoxicant	Alcohol
Ability to understand instructions	High

### 3.7 Entrance and Ticketing Policy

#### General Conditions of Entry (from website)

Do obey the laws of the land. Drugs are no more legal at a festival than in the outside world. Drug dealing and consumption will not be tolerated.

No Alcohol or liquids of any kind

No drugs including 'legal highs'

No knives or weapons

No aerosols, sprays or pressurised containers permitted

No Glass

Admission is subject to search

No food

No dogs

No flares or fireworks

No re-entry

No rucksacks or large bags (small bags (that are not rucksacks) are allowed into the festival with the dimensions W21cm x H30CM x D8cm (A4 Size)). However lockers will be available at the site entrance where bags can left.

No Selfie-Sticks

If you arrive with any of the above items you will usually be able to dispose of it/them at the gate.

Filming and photography in the gate areas is strictly prohibited

No items left at the gate will be able to be collected once the customer has left the gate area.

Items surrendered at the gate can be disposed of immediately.

Management reserve the right to refuse admission

Please note valid I.D. is required upon entry. Accepted forms of ID:

1. In date passport
2. In date driving licence (provisional is ok)
3. In date citizen card

## **Searches**

At each site entrance multi-layered searches will take place, these may include; passive drugs detection dogs, metal detector wands, profiled and random enhanced searches and bag and luggage searches.

Refusal to agree to a search will result in refusal of entry.

## **Drugs**

Krankbrother Ltd operates a zero-tolerance approach to drugs, anyone found in possession of drugs at the front entrance or within the site will be refused admission to the event and dealt with according to the event ejection protocol and risk assessment of the individual(s) concerned.

## **Prohibited Items**

The following items are specifically prohibited, there is also the general right of refusal of any items which the Event Organisers consider incompatible with public safety.

Items which are confiscated are disposed of, and are not returned, and there are no facilities for storage of items.

Item	Arena
Aerosols	X
Alcohol	X
Animals (except Assistance Dogs)	X
Audio/Visual recording or transmitting equipment	X
Barbeques (disposable)	X
Bicycles	X
Bottles of perfume / aftershave	X
Children under 18	X
Chinese Lanterns	X
Compact Mirrors	X
Cooking Equipment	X
Distress Flares	X
Flags on Poles	X
Flares	X
Gazebos	X
Glass	X
Illegal substances	X
Items which may be regarded as weapons	X
Knives for cooking	X
Large (Golf) Umbrellas	X
Laser Pens	X

Liquid fuels	X
New Psychoactive Substances (so-called legal highs) including Nitrous Oxide	X
Parasols	X
Pyrotechnics or Fireworks	X
Shooting Sticks	X
Smoke Bombs	X
Soft drinks	X
Weapons	X

### 3.8 Performers

Performers will be managed by the Artist Liaison Team directed by Krankbrother Ltd. All artists will be accredited for security.

The Artist entrance will be located at the back of the Main Stage where the Artist Village is located.

## 4. CONTINGENCY AND EMERGENCY PLANNING

The Krankbrother Ltd event contingency plans have been drawn up by the event management team in conjunction with the security providers and circulated to the relevant responsible authorities to ensure a consistent approach to planning. The Event Contingency Plans are included in a separate document as an appendix to this plan (Appendix E).

### 4.1 Event Control Room

A multi-agency event control room will be established and staffed as part of the event arrangements and will operate as the co-ordinating point during any incidents, emergency situations or Major Incident operations.

The organisations represented within this control room will be;

- Krankbrother Ltd
- Security Providers; Showsec International
- Medical (private provider); Epione Medical Services Ltd

Other organisations have may attendance at set times during the day for ELT meetings and/or during major incident planning or co-ordination;

- Metropolitan Police
- LBH
- NHS
- London Fire Brigade

The Event Control Room will be located backstage.

### 4.2 Operating Times

Date	Open	Close
------	------	-------

Saturday	6 <sup>th</sup>	1100	2300
Sunday	7 <sup>th</sup>	1100	2230
Saturday	13 <sup>th</sup>	1100	2300
Sunday	14 <sup>th</sup>	1100	2230

### 4.3 Event Liaison Team Meetings

On-site multi-agency Event Liaison Team update meetings will be held approximately every three hours. The proposed meeting schedule is below;

Saturday 6 <sup>th</sup>	Sunday 7 <sup>th</sup>	Saturday 13 <sup>th</sup>	Sunday 14 <sup>th</sup>
1200	1200	1200	1200
1700	1700	1700	1700
2100	2100	2100	2100

## 5. MEDICAL

Medical resources for the event will be planned by the medical providers and will be subject to review by the London Ambulance Service (LAS).

### 5.1 Historic Casualty Data

To be inserted.

### 5.2 Medical Post

The medical post is in a marquee (grid ref. tbc), has a potable water supply, and has access to the perimeter road and to the offsite traffic road via a sterile track-way route at back of house. The medical post operates throughout the live event period until stood down by Event Control at the end of each event day.

### 5.3 Local A&E Facilities

Hospital	Address	Telephone	Miles from site	Approx time
The Whittington Hospital	Magdala Avenue, London, N19 5NF	020 7272 3070	2.2	Less than 15 minutes
North Middlesex University Hospital	Sterling Way, London, N18 1QX	020 8887 2000	4.1	Between 15 and 30 minutes
Homerton University Hospital	Homerton Row, London, E9 6SR	020 8510 5555	4.2	Less than 30 minutes
Royal Free Hospital	Pond Street, London, NW3 2QG	020 7794 0500	3.8	Between 15 and 30 minutes

Hospitals and the London Ambulance Service are contacted by the Medical Providers in advance of the event to establish contact points and provide information about the event.

### 5.4 Medical Plan

The event medical plan will be included as Appendix F. An indicative medical assessment (based on HSG195) is included in Appendix F.

## 6. COMMUNICATION

A multi-channel radio system will be in use during the event, with Event Control operators monitoring the Event Control radio channel to respond to requests for information or assistance.

The following organisations will have radio controllers at Event Control to facilitate message passing & logging.

Security Contractors

Medical Provider

Stage Manager will be equipped with headsets to ensure they can receive radio messages in high noise situations.

### 6.1 Radio Channels

Channel List to be inserted.

### 6.3 Contact details

Contact details to be inserted.

## 7. TRANSPORT MANAGEMENT

The Traffic Management Plan for the event is included as Appendix E

## 8. WORKING AT HEIGHT

Details will be included in this section of the site activities requiring work at height, the contractors undertaking the work and their arrangements for managing this work safely.

Detail	Company	Control Measures

## 9. TEMPORARY DEMOUNTABLE STRUCTURES

All temporary structures will be constructed in line with the guidance provided by the Institute of Structural Engineers Guidance on Temporary Demountable Structures, Third Edition.

Technical information for temporary structures on the site will be supplied in advance to the festivals' retained structural engineers (tbc) who will conduct an inspection and certification regime during the build period.

Temporary structure sign-off will be conducted when individual structures are completed, with all sign off's completed before the live event.

Details of the structures to be erected on site will be included in this section;

Detail	Company

## 10. FIRE SAFETY

Please see Fire Safety Management Plan, Appendix I.

## 11. ELECTRICAL AND LIGHTING

### 11.1 Electrical Installations

Electrical installation will be carried out by [tbc] and certified as complete according to the 18<sup>th</sup> Edition of the IET Wiring Regulations. The competent person on site in respect of electrical installations is [tbc]. Petrol generators are not permitted on site. All power requirements for the event and the build will be sourced from a temporary generator.

Hand held tools should, where possible, be 110V or battery operated. Where this is not possible, and for other hand-held equipment, residual current devices having a 30mA tripping current and a maximum operating time of 30 milliseconds should be used. Test buttons should be incorporated.

Cables should be routed away from footfall areas as far as practicable with the following hierarchy applied to site cables;

- Removed from the public/staff footfall area and routed around structures
- Dug into the ground
- Flown over from fixed points
- Cable ramped

All items of electrical equipment brought to site are to be visually assessed by the operator for signs of damage prior to installation. Items deemed to be in doubt will be removed to a separate store and will not be installed unless deemed to be safe by a competent person. No repairs are to be undertaken on equipment in service and all such repairs shall be undertaken by a competent person only.

Portable equipment shall be covered by current PAT certification where appropriate.

Suspended lighting apparatus should be fitted with suitable secondary safety chains or bonds.

A site lighting check will be undertaken by the Event Safety Advisor and electrical contractors on the night of Thursday 4<sup>th</sup> August (tbc).



## **12. BARRIERS AND FENCING**

The barriers to be used in front of stage where a crowd focus is anticipated will be A-frame type load-bearing barriers (front of stage “pit” barriers), and will be installed by competent contractors, and certified as complete by those contractors.

External fence lines will be constructed using Steelshield fencing installed by competent contractors and certified as complete by those contractors.

Additional area demarcation will be provided using HERAS type fence and pedestrian barriers.

## **13. CROWD MANAGEMENT**

### **13.1 General**

Crowd Management will be undertaken following the guidance outlined in the HSE Publications ‘The Guide to Safety at Sports Grounds’, ‘The Event Safety Guide’ and ‘Managing Crowds Safely’.

Crowd management will be undertaken by event security/stewarding companies (see below), under the auspices of the Crowd Management/Security Manager, in consultation with the Event Organiser. The Crowd Management/Security Manager will monitor crowd build-up and flow, with particular respect to;

- ensuring that no overcrowding occurs in any part of the site by controlling and directing the audience when entering, leaving and moving around the site and achieving an even flow of people and an acceptable density, with particular respect to ingress and egress points.
- maintaining agreed capacities within the arena, enclosed structures and associated areas,
- keeping emergency ingress and egress routes clear at all times, with particular respect to the perimeter exits and emergency routes,
- monitoring crowd pressure and overcrowding, with respect to queuing, stage fronts, and individual structures,
- and will direct event security/stewarding staff as appropriate.

Further details will be included in Appendix C.

## **14. SPECIAL EFFECTS**

Details of any proposed special effects will be included in this section.

## **15. AMUSEMENTS**

There are no plans or proposals for the Amusement/Fairground type attractions at these events.

## **16. WASTE MANAGEMENT**

Waste Management at these events will be provided by [tbc].

The waste management plan is included as Appendix Q of this document.

## **17. NOISE**

Noise management and monitoring will be carried out by Vanguardia Consulting, as in previous years. Their noise management plan will be included as Appendix G.

Site plan design and the positioning of stages will be carried out based on the location of noise sensitive premises (including any locations found to have noise sensitive wildlife populations), and sound systems have been specified to use line array technology and be highly directional in their focus of sound.

Site working hours are as agreed with LBH Environmental Protection officers, to limit the potential nuisance from construction and de-rig noise.

Details for proposed sound checks are provided in the Noise Management Plan.

The following control measures will be implemented to protect the public (attendees and non-attendees) from exposure to damaging noise levels:

- The premises licence will contain boundary noise conditions, and these will be monitored by the appointed Event Noise Control Officer. Sound systems will be adjusted to take account of these conditions. Much of the potential noise nuisance will be mitigated by the use of directional speaker systems.
- In addition to the boundary noise levels, individual stage area noise levels will be set to avoid exceptionally loud noise levels from occurring.
- Within these individual stage areas, where speakers are not flown, or are flown but remain at ear level, barriers will be erected to surround the speakers.
- In order to manage the expectations of the performers and local residents, the promoters have attended meetings and made presentations to local councillors and will make available a telephone number, so residents can provide feedback on the day about noise levels. This number will be [tbc]

In line with the 'Sound Advice: Control of noise at work in music and entertainment' Health & Safety Guidance booklet produced by HSE, it is recognised that the event organiser has

a duty to protect the health and safety of workers – even if noise is deliberately generated and people are willing to expose themselves. For this purpose, the following control measures will be implemented to reduce the risk of hearing damage to workers through exposure to potentially harmful levels of noise:

- The stage area, pit area and front of house control will be considered to be ‘hearing protection zones’, it is mandatory that personal hearing protection is worn in these areas. Authorised persons only will be allowed in the hearing protection zones.
- The site is laid out so that the concessions, medics and traders are not sited in the hearing protection zone.
- Workers will receive adequate rest breaks away from the hearing protection zones to ensure their cumulative dose remains low. Workers will be advised of the risk involved with prolonged exposure to high noise levels and advised not to use personal stereo devices on breaks as this prolongs exposure and increases risk of hearing damage.
- Noise levels will be monitored throughout the event and will be measured at boundaries to ensure the overall noise level, as set in the licence is not exceeded. In addition to these boundary noise levels, each stage should have a set maximum level to protect those working in the immediate vicinity and hearing protection zones.
- The stage layout will be considered to ensure those instruments with the highest noise output are positioned furthest back with lower level instruments at the front to reduce exposure to pit workers. Risers will also be utilised to elevate the louder instruments such as drum kits and so their output is offset from the ear level of other workers.
- Competent monitor engineers will be employed to operate a well-balanced monitor system and maintain a reasonable work environment for all workers allowing them to operate at a comfortable level.
- Sound checking will be conducted with the minimum number of people present as possible, workers will be informed of sound checking timings before they occur. The duration of sound checking will be kept to a minimum to limit exposure.

## 18. SANITATION

### 18.1 Event Toilet Provision

Details of the numbers, types and locations of toilets to be provided will be included in this section. *The Purple Guide* recommendations for these events are;

	Recommendation
Female Toilets	54
Male Toilets	27
Urinals	40
Accessible Toilets	1

### 18.2 Toilet Servicing

Toilet blocks have been positioned to allow their servicing and emptying during the event without service vehicles accessing the arena.

Toilet block locations are marked on the accompanying site plan (Appendix A).

Toilets will be provided and positioned by [tbc].

[tbc] will deploy the following resources to operate a rolling programme of servicing and maintenance throughout the event period;

Details to be inserted

## 19. CAMPSITES

There are no camping facilities for attendees associated with these events.

There is no onsite accommodation provided by the Event Organisers for workers at these events.

## 20. INFORMATION AND WELFARE

Welfare and Information services will be provided by Epione Medical Services Ltd. Welfare services will be co-located at the Medical point.

## 21. FOOD, DRINK AND WATER PROVISION

### 21.1 Food

Food concession units will be located around the site, offering a wide variety of hot and cold food and non-alcoholic drinks.

The food traders are managed by Feast, who will be responsible for collating food safety information and providing it LBH environmental health officers.

All drinks will be sold in plastic cups or PET containers.

It is anticipated that Liquefied Petroleum Gas (LPG) cylinders will be used by the majority of food concessions. Various measures will be taken to reduce the build-up of LPG cylinders on site. This will include; limits on the quantity of cylinders permitted on site per food outlet, daily deliveries of replacement cylinders, and provision of LPG store locations. Use of LPG cylinders and their storage will be monitored on the on-site fire team.

Grey (waste) water will be managed using waste tanks sited adjacent to bar and catering areas, which will then be emptied using a gully sucker and tanker for delivery into onsite holding bowzers, which will then be emptied at the end of each day to an off-site disposal centre.

Grey water tanks are located to allow their emptying during the event without tankers having to traverse public areas of the site.

## **21.2 Bars**

Bars are operated by Full Circle Events Ltd. The Alcohol Management Plan will be included as Appendix F.

## **21.3 Water**

Details of arrangements for the provision of drinking water will be included in this section

## **22. SAFEGUARDING CHILDREN AND YOUNG PEOPLE**

This event is for over 18's only. The event operates a 'challenge 25' policy both at event entrances and event bars.

## **23. ANIMAL WELFARE**

Assistance dogs will be permitted on site. Working dogs deployed by security staff will be permitted on site. The welfare of these animals remains the responsibility of their owners. No other animals will be permitted on site either during the live event or the build/de-rig phases.

## **24. FIREWORKS**

These events do not feature Fireworks. For details on Special Effects and/or Stage Pyrotechnics please see Chapter 14.

## **25. SAFETY ADVISORY GROUP**

The Event Organisers will attend Haringey Safety Advisory Group (SAG) meetings as agreed with the Licensing Authority, and will provide updates as requested.

## **26. DEALING WITH CRIME & DISORDER**

The Event Organisers will produce a Crime Reduction Plan to outline the proactive measures they are taking. The Crime Reduction Plan will be included as Appendix L.

There is no history of audience disorder related to these acts or the event.

## **27. UNMANNED AIRCRAFT (DRONES)**

Details of an any proposed activity on the behalf of the event will be included in this section.

## **28. WORKING WITH THE POLICE**

In addition to any participation in SAG meetings, the Event Organisers will arrange planning meetings with the Metropolitan Police Service (MPS) and the event security providers to review the arrangements for the event.

## **29. STAFF WELFARE**

Toilets, handwashing and shelter facilities are provided for event staff in addition to facilities available for the public. During the build/break phase, staff welfare facilities will also be provided.

## **30. COPING WITH THE WEATHER**

As single day, relatively short duration events taking place within a city park, it is unlikely that adverse weather events will require the temporary shelter or accommodation of audience members.

The focus of planning will therefore be the monitoring of and contingency plans for a range of adverse weather events. Details of adverse weather plans will be contained in Appendix M.

## **31. INSURANCE**

Included in this section will be the details of the insurance coverage held for the events.

## **32. ACCESSIBILITY**

Wheelchair accessible toilets will be provided at each of the toilet blocks with an additional wheelchair accessible toilet being provided at each of the medical post.

### **33. ADVENTURE SPORTS ACTIVITIES**

These events do not feature Adventure Sports Activities.

### **34. KEEPING WORKERS AND AUDIENCES SAFE DURING A PANDEMIC**

Subject to the prevailing Public Health situation and Regulations in force at the time of the event, a COVID Management Plan will be included as Appendix R and a summary included in this section.

## 35. BIBLIOGRAPHY

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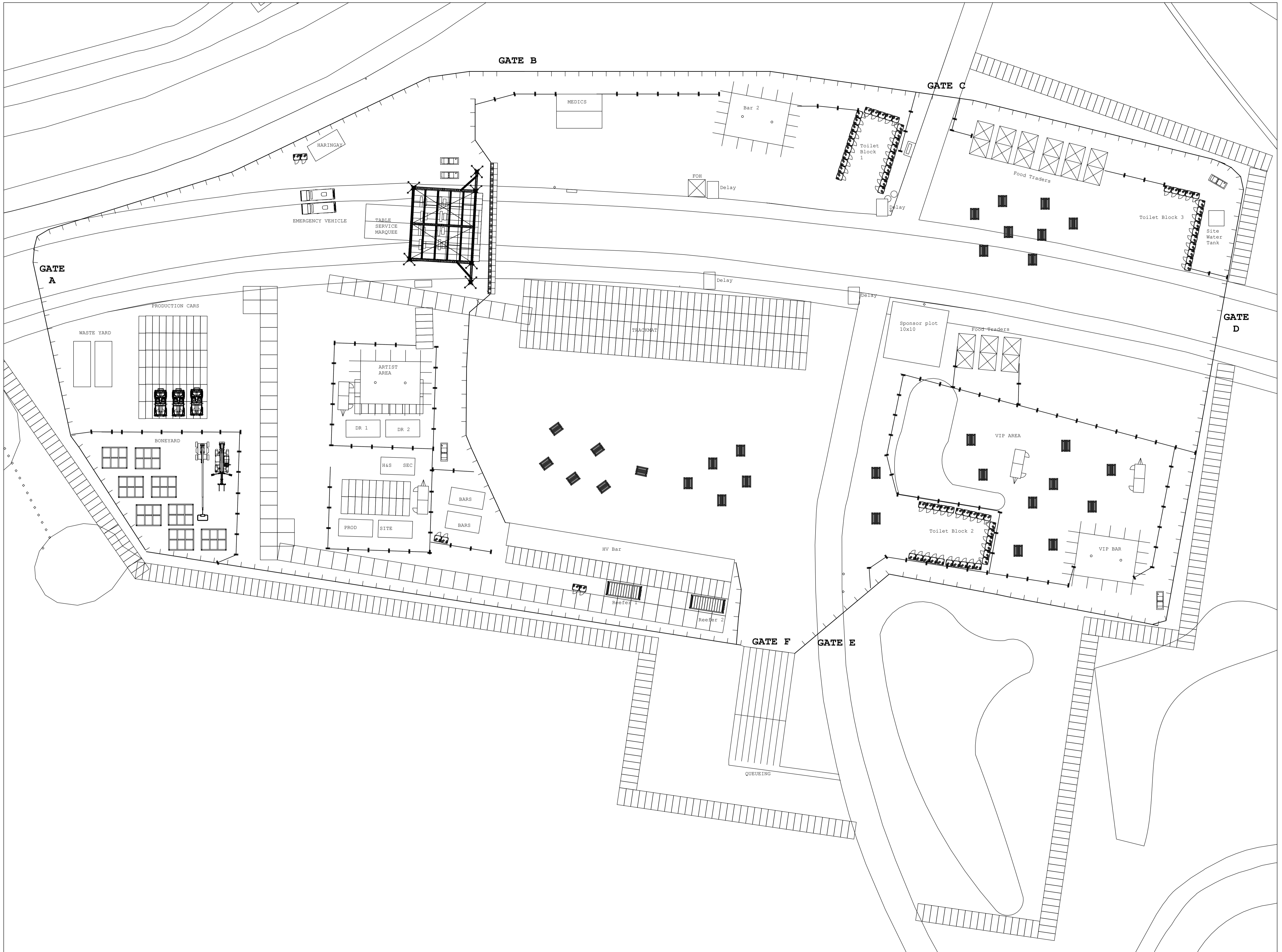
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Work at Height Regulations 2005, A Brief Guide, INDG 401  
<http://www.hse.gov.uk/pubns/indg401.pdf>



## 36. APPENDICES

**APPENDIX A. SITE LAYOUT PLAN**



MM/DD/YY	REVISIONS	REMARKS
1	17/05/2021	Ash Walker
2		
3		
4		
5		

**KRANKBROTHER**  
 Finsbury Park Events - August 2022

SITE PLAN - Finsbury Park Events

Krankbrother Finsbury Park ESMP V1: Page 27

## APPENDIX B. RISK ASSESSMENTS

## RISK ASSESSMENT: KRANKBROTHER FINSBURY PARK (v1)

<b>EVENT DATE</b>	6 <sup>th</sup> , 7 <sup>th</sup> , 13 <sup>th</sup> and 14 <sup>th</sup> August 2021	
<b>EVENT TIME</b>	13:00 – 22:30 (varies)	
<b>EVENT ADDRESS</b>	Finsbury Park, London, N4.	
<b>NAME OF PERSON IN CHARGE</b>	Kieran Clancy	
<b>ACTIVITIES COVERED</b>	Date of Assessment: 16/12/21	Review Date: 16/06/22
<input checked="" type="checkbox"/> Production		
<input checked="" type="checkbox"/> Event Build / Breakdown		
<input checked="" type="checkbox"/> Working at the Event		
<b>AREAS OF ASSESSMENT</b>	<b>PERSONS AT RISK</b>	<b>QUANTITY</b>
FIRE	ATTENDEES	Up to 7465
	Inc. STAFF	Up to 5
	Inc. CONTRACTORS	Up to 530
	PUBLIC to include:	
	- Visitors/Guests	Y
	- OAP's	N (possible but unlikely)
	- Children	N
- Disabled People	Y	

### Risk Assessment Explanatory Notes

1	Minor Injury	Abrasions, bruising, minor burns (reddening of the skin).
2	Significant Injury	Lacerations leading to blood loss, secondary burns (leading to blistering), sprains & strains, muscle & ligament injury, minor head injuries. Acute presentations of underlying conditions i.e. asthma, epilepsy, bronchitic illness, diabetes. Hyper/hypothermia.
3	Serious Injury	Fractures, trauma leading to significant blood loss, head injuries leading to periods of unconsciousness. Acute presentations of underlying conditions such as angina.
4	Major Injury	Multiple fractures, spinal or cervical injury, multiple trauma, injury affecting respiratory system, head injuries leading to significant periods of unconsciousness. Myocardial infarction, status epilepticus or asthmaticus.
5	Major Incident/Fatality	Single or multiple fatality or large numbers of injuries in categories three and four above.

### Risk x Probability Values

Severity		Probability	
1	Minor Injury	1	Unlikely
2	Significant Injury	2	Possible
3	Serious Injury	3	Highly Possible
4	Major Injury	4	Probable
5	Major Incident/Fatality	5	Certainty

Risk x Probability	1	2	3	4	5
1	1	2	3	4	5
2	2	4	6	8	10
3	3	6	9	12	15
4	4	8	12	16	20
5	5	10	15	20	25

 Acceptable Risk

 Risk Acceptable with Adequate Control Measures

 Unacceptable Risk

The probability and severity rating associated with each individual hazard, is calculated before the controls are put into place. Once the controls are in place, the hazard and its severity may not change, but the probability will be reduced to a maximum of 'Unlikely'.

**THIS RISK ASSESSMENT IS A WORKING DOCUMENT AND IS SUBJECT TO CHANGE AT ANY TIME TO ADAPT TO NEW HAZARDS PRESENTED OR CHANGES TO CONDITIONS TO HAZARDS ALREADY IDENTIFIED**

**Area of assessment: ENVIRONMENT & PUBLIC HEALTH**

Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
Contamination of Foods	<p>Caterers to complete risk assessment checklist prior to arrival on site and adhere to current food standards and legislation whilst on site</p> <p>Caterers to hold valid food hygiene certification</p> <p>All foods should be completely free from contamination at point of purchase and delivery</p> <p>All foods to be purchased from reputable suppliers</p> <p>Ambient foods should be delivered below 15°C</p> <p>All food storage areas should be clean and dry. All foods should be covered, wrapped and date labelled. All foods should be used in accordance with stock rotation.</p> <p>Foods should be stored to ensure separation between raw and cooked foods.</p> <p>Utensils and work surfaces should be cleaned and disinfected after being used for raw foods or before being used for cooked foods. Ensure good personal hygiene – hands must be thoroughly washed before handling foods and after handling raw foods</p> <p>All foods should be cooked to a core temperature of at least 75°C</p> <p>Core temperatures should be checked using a temperature probe and temperature records should be kept for all cooked foods</p> <p>All cooked foods should be rapidly cooled i.e. should be cooled to storage temperature within 90 minutes. Foods should be left at ambient temperature for the minimum necessary time. Foods should be placed in shallow trays and stirred regularly to promote rapid cooling. Foods should be kept covered. Where available, blast chillers should be used to rapidly chill foods</p>	3	1	3	

	<p>Foods should be held at a core temperature above 63°C for a maximum of two hours. Hot holding equipment should be clean and in a good state of repair and foods should be kept covered</p> <p>All foods should be reheated to a core temperature of at least 75°C</p> <p>Foods for cold service should be held in a refrigerated display at a core temperature below 8°C for a maximum of four hours. Food for cold service not held in a refrigerated display must be used within ninety minutes. Cold holding equipment should be clean and in a good state of repair and foods should be kept covered.</p> <p>Chopping boards to be kept separate – eg. brown for raw vegetables, green for salad and fruit, white for bread and dairy products</p> <p>Safety Officer to conduct walk around prior to opening and throughout event to conduct visual checks that caterers are adhering to the above measures. Environmental Health Officers from LB Haringey may visit site and check vendors.</p>				
Lack of Cleaning and Hygiene	<p>Efficient and effective cleaning of all equipment, work surfaces, utensils, service ware, crockery and cutlery, kitchen walls and floors.</p> <p>All equipment, work surfaces, utensils, service ware, crockery and cutlery, kitchen walls and floors should be maintained to a good standard to enable effective cleaning.</p> <p>All items should be thoroughly rinsed with water after cleaning with potentially harmful chemicals</p>	3	1	3	
Improper Waste Disposal and vermin	<p>Good kitchen hygiene will reduce the risk of infestation – rubbish should be properly removed and proper cleaning and storage procedures should be followed.</p> <p>Vermin and pests should be excluded from food handling areas – doors should close with no gaps</p> <p>Food waste should be disposed of in covered bins or skips, which must be emptied regularly.</p> <p>Waste water should be disposed of using on-site grey waste facilities for disposal by a professional waste management contractor after daily closure of the event.</p>	3	1	3	



Lack of Personal Hygiene and protection	<p>All food handling staff must be aware of the risks associated with food hygiene.</p> <p>All food handling staff should hold a minimum Basic Food Hygiene certificate or the equivalent.</p> <p>All food handling staff must maintain a high standard of personal hygiene. Any suspected illnesses should be immediately reported</p> <p>Footwear should be non slip if worn in areas likely to be wet; footwear should have steel toe caps if worn in areas where manual handling is carried out; footwear should provide cover to protect the feet from spillages of hot liquids or dropped knives in kitchen areas</p>	3	1	3	
Allergies to Food	<p>Clear signage to be displayed eg. nuts, soya</p> <p>First Aid on site</p> <p>Free drinking water provided on site.</p>	4	1	4	
Lack of First Aid cover	<p>Medical and first aid personnel provided on site - see ESMP for provision level and method of assessment,</p> <p>Security to radio through control for first aid cover</p>	4	1	4	
Excess alcohol / drug consumption	<p>Alcohol Policy in place: No alcohol served to under 18's, ID required by those looking under 21.</p> <p>Bar Serving staff to obtain permission from their management to serve personnel already under the influence of too much alcohol</p> <p>Drugs prohibited from site: Any person taking / handing out drugs will be removed from the event and may be handed to the police – see Drugs Strategy within ESMP for details.</p>	3	1	3	
Injury caused by stress	<p>Adequate breaks are to be scheduled for staff, minimum 20mins for every 6hr shift. Contractors to manage their own staff breaks and rotation.</p>	2	1	2	

	<p>Refreshments available for purchase and free water available on site. Catering provided for core event team.</p> <p>Contractors to monitor their own staff for behavioural changes throughout build, event and breakdown.</p> <p>Radio communications or mobiles to be used by all event staff and security.</p>				
Injury caused by inefficient management to potential bomb scare, lone package	<p>All staff, contractors and crew to be briefed on evacuation procedures, including policy and procedures for dealing with such incidents and evacuation procedures.</p> <p>Landline telephone line available in Event Control for calling the emergency services.</p> <p>Professional security company (SIA certified) contracted for this event, who will assist evacuation of public to safe area designated by event management.</p>	5	1	5	
Injury to persons due to inadequate sanitary provision	<p>Toilets available on site, numbers guidance based on 'Event Safety Guide' calculation plus extras for staff in areas where they cannot leave their post / compound.</p> <p>Adequate provisions available for maximum capacity on site at any one time.</p> <p>Clear toilet signage erected around the site</p> <p>Toilets to be cleaned through event by cleaning contractor and toilet supplier, to keep hygienic.</p> <p>Event stewards to monitor toilet usage and ensure public use them safely and properly</p>	3	1	3	
Injury due to trespassers or public attack	<p>Invited guests and public with tickets only to attend event</p> <p>SIA security checking validity of tickets before public enter site</p> <p>SIA security staff and staff at the entrance doors signing in and checking names/tickets on guest lists before entry.</p> <p>Uninvited guests and those without tickets will not be allowed access to site and if needed will be escorted off the property.</p>	4	1	4	

	<p>Site secured with double perimeter fencing to discourage trespassers, with event designed and laid out in order to reduce or mitigate unauthorised entry.</p> <p>Security staff monitor loading bay access throughout the event set-up and breakdown</p> <p>No lone working on site by any staff, crew or contractors.</p> <p>Security and event staff to be briefed prior to the event on safety procedures, public eviction plans, crowd management issues and the potential for trespassers.</p> <p>Security staff and event staff will monitor the event and take corrective action as required.</p>				
Injury caused by illegal items brought to the event.	<p>Thorough searches of public, guests and performers to be conducted prior to admission by trained SIA security staff. (see search policy in ESMP)</p> <p>Police observing activities on site</p>	4	1	4	
Injury to persons due to inappropriate or inadequate evacuation plans.	<p>All staff, contractor and crew to be aware of evacuation procedures for event</p> <p>Security and stewards to be briefed by their supervisors on their roles and responsibilities, plus a clear description of the site layout in the event of an evacuation. Security Control will lead on evacuation procedures following liaison with appropriate stakeholders (Safety Officer, event control, event organiser)</p> <p>Event staff and crew to be briefed on their roles and responsibilities on site</p> <p>All safety and health deficiencies to be reported to the event management team when potted for rectification.</p>	5	2	10	

<p>Injury due to high impact noise levels</p>	<p>Event Organisers have appointed Noise Management Consultants to monitor noise levels with Council and advice or address as necessary throughout event. Noise levels to be monitored and measured at source and at agreed monitoring points to understand output and resulting levels outside of the site.</p> <p>Ear protection to be made available to staff on noise doses up to and including first action level from production office.</p> <p>Ear protection to be made mandatory in high noise level areas such as on stage, stage pits and front of house positions. Signage to be erected to identify these areas.</p> <p>Staff to be rotated between noisy and quieter areas, contractors expecting to work in high noise level areas (Security, stage crew, sound engineers, lighting engineers) to include details of their control measures to the risk of hearing damage within their event safety documentation.</p> <p>All contractors and crew to be briefed that noise levels on site may reach action levels and bring ear protection with them, this is to be included in safety checklist sent out to all contractors.</p> <p>Any staff suffering from headaches or ear ringing should report it to supervisors and be moved or take a break in a quiet area.</p> <p>Supervisors from safety team and individual contractors to monitor ear protection areas</p>	3	2	6	
<p>Injury caused by delay in summoning medical assistance</p>	<p>All staff, contractors, crew, security and stewards working during the event to be briefed on any event medical procedures in place, the name and location of responsible competent persons on site able to deal with any incidents or accidents.</p> <p>During live event, medical centre visibly signed on site with resources available for on site treatment of facility to transport to hospital if required.</p> <p>Radio communications with medical staff via event control.</p>	5	1	5	

Lost Children	<p>Security, stewards and event staff to follow strict lost children procedures – see ESMP</p> <p>Event organiser to ensure procedures are followed</p>	3	1	3	
Injury due to factors external to the event but effecting the event itself	<p>Contingency plans are drawn up for the event itself, to complement those pre-existing civil contingency plans – See ESMP</p> <p>Weather will be monitored during event set-up, event and breakdown. Event organisers, H&amp;S advisor and local authority will decide on appropriate actions</p> <p>Safety Officer to liaise with providers of structures in order to asses ground conditions and anchorage in relation to the effect of the weather and any new risk that may be presented by the weather type in question.</p> <p>Wind management plan in place to formalise action to be taken in the event of certain wind speeds, with data taken from design calculations submitted by structure suppliers.</p> <p>Limited shelter available in the marquees on site. Specific security plan in place to deal with expected migration to tented structures on site should adverse weather prevail.</p> <p>Very limited car parking available outside the event site in surrounding residential roads. Public advised on literature not to bring vehicles.</p>	2	1	2	

**Area of assessment: WORKING AT HEIGHT**

Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
Injury to persons working overhead	<p>Contractor and crew works to be carried out on the ground level where possible.</p> <p>Only contractors trained and physically capable should work at height. E.g. Not people who suffer vertigo or fainting.</p> <p>Only persons authorised and competent will work overhead and use working at height equipment and plant.</p> <p>All contractors working overhead will comply with their method statements and risk assessments on safe working at height, and to be experienced and competent in their work and tasks.</p> <p>Fall arrest equipment/harnesses will be used by those working with and without mechanical access equipment at height (other than on short ladders, if precautions are taken as laid out above)</p> <p>Mechanical access equipment with certified operators will be used to minimise climbing/rope access work.</p> <p>Mechanical access equipment and towers to be used as per manufacturers instructions, with full set of safety rails, toes boards, internal ladders, with outriggers in place where required.</p> <p>Any towers, staging or temporary installation left unattended overnight, signage to be attached to notify any persons entering the room that it should not be used, or that it is incomplete.</p> <p>All staff briefed to keep clear of areas where others are working at height – area to be cordoned off or managed with stewards in high viz.</p> <p>Where ladders are used, the top 2 steps will not be used unless additional hand supports are attached</p> <p>Ladders will be held secure by a second person</p>	5	1	5	PM to monitor and record incidents and accidents.

<p>Injury by persons working overhead</p>	<p>Contractors working overhead to comply with their method statements and safe systems of work.</p> <p>Areas of overhead working to be cordoned off by contractors, (Physically or with stewards) and no one is to work underneath them until they have finished, unless appropriate PPE is worn.</p> <p>Hard hats to be worn in areas where persons are working overhead.</p> <p>No general overhead working during the event opening times, unless at a last resort and cordoned off appropriately</p>	<p>5</p>	<p>2</p>	<p>10</p>	<p>Safety Officer to monitor and record incidents and accidents.</p>
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Area of assessment: SLIPS AND TRIPS

Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
Injury due to slips and trips	<p>Non-slip flooring around catering area</p> <p>Trip hazards minimised/mitigated where possible eg. cables hidden behind structures, flown or covered with cable ramps.</p> <p>Guy ropes and stakes to be covered with protective material, cordoned off if possible</p> <p>Site to have appropriate level of illumination.</p> <p>Barriers will cordon off any slip or trip hazards not mitigated or covered</p> <p>Event staff to monitor site and rectify slip or trip hazards, where spotted</p> <p>No storage / boxes left on site within public area, to trip over</p> <p>Carpets and seating to be laid by competent crew and contractors, following risk assessment and method statements for this event. Supervisor to sign off and certify all structures once completed</p> <p>All stairs and steps to have a minimum of one supporting handrail (2 for over 1m in width) and extra bright lighting levels</p> <p>Balustrades to be sited around the edges of stages to avoid falls off the back</p> <p>All steps and stage edges to be highlighted with contrasting colour nosings, for ease of seeing the edge</p> <p>Staff briefed about avoiding creation of trip hazards by good housekeeping of work areas during set-up, the event and breakdown</p> <p>Roving stewarding/security patrols in place to monitor public activities around potential slips, trips and fall hazards.</p>	2	2	4	



	<p>Damaged flooring, leading to potential trip hazards, needs reporting immediately to the event management team and cordoned off or highlighting (with hazard tape), depending on severity of risk.</p> <p>Drapes to be rolled up neatly, or tied into place, so they do not become trip hazards</p> <p>Minimum of 1m gap between furniture laid out, for ease of access/egress</p> <p>No rugs or matting to be laid down</p> <p>Branding will be erected so it does not cause any trip hazards</p>				
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**Area of assessment: LIFTING OPERATIONS inc. MANUAL HANDLING**

Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
<p>Injury due to unsafe manual handling to workforce/ Damage to equipment and property due to unsafe manual handling</p>	<p>Where possible, measures are to be introduced to minimise or eliminating manual handling, by using trolleys or lifting devices.</p> <p>All lifts must be properly prepared</p> <p>Only those staff competent and trained in safe manual handling to undertake work</p> <p>Contractors and staff must follow their safe systems of work and method statements whilst on site</p> <p>All crew to be trained in the use of handling/ lifting equipment before use.</p> <p>Correct PPE must be worn</p> <p>Staff with back injuries to inform management and not lift heavy items</p> <p>Event management to monitor activities on site</p>	3	2	6	
<p>Injury caused by lifting, rigging or flown equipment</p>	<p>Staff to be briefed to stay clear of any lifting or rigging works until they have been signed off as completed</p> <p>Contractors using lifting equipment and rigging must adhere to legislation and follow their own documented method statements, risk assessments and any weight limitations provided.</p> <p>Areas under and around the lifting site must be cleared of people and cordoned off</p> <p>Safety wires to be attached to each separate piece of overhead equipment, in case of failure, to prevent falling</p>	5	2	10	

	<p>No working or access underneath sound and lighting equipment until it is raised into position, locked off and completion certificate issued.</p> <p>Forklift trucks/Cherry pickers/scissor lifts may be in use by contractors, compliant with documented risk assessments and method statements.</p> <p>Where possible, rigging works to be carried out on the ground, (eg. hanging and adjusting lighting)</p> <p>Only contractors physically capable must work at height. ie. Not people who suffer from vertigo or fainting.</p> <p>Competent contractors only to work on/with rigging and flown equipment.</p> <p>Contractors to work to their method statements and to work within the weight limitations provided by the appropriate contractors</p>				
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Area of assessment: COSHH

Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
<p>Injury due to exposure to hazardous chemicals / Waste products and/or Sharps</p>	<p>COSHH Safety Data Sheets, Method Statements and Risk Assessments provided to event management team in advance of the event if hazardous substances are used on site.</p> <p>Any sharps found on site, to be cordoned off and disposed of in sharps box, as per documented safe operating procedures, appropriate PPE to be worn</p> <p>Protective clothing/equipment must be worn by contractors.</p> <p>Event staff, contractors and crew to be briefed to stay clear of any waste products or hazardous materials on site.</p> <p>Event staff briefed on hazards posed by substances used by contractors (paints, cleaning products).</p> <p>Crew briefed to avoid other contractors work activities to avoid risk of contact.</p>	3	1	3	
<p>Injury due to the use of LPG or gas cylinders</p>	<p>Possible LPG usage for catering units, to be handled, stored, used and transported in accordance with manufactures instructions and in compliance with current regulations and codes of practice. Full details to be collated from each contractor/caterer bringing LPG to site so that storage</p> <p>Maximum of one spare container to be left in a designated storage area to be agreed with event management team and as per manufactures instructions</p> <p>Daily inspections by contractors, of the casings, hose and attachments to be carried out before use.</p> <p>Where gas cylinders are used by caterers or bar staff, they must follow their own method statements, risk assessments and legal guidance on safe use, transportation and storage</p>	5	1	5	

<p>Injury due to special effects/pyrotechnics/lasers/Smoke machines</p>	<p>Special effects may be in use, further details will be provided as they are confirmed as part of the event planning process.</p> <p>COSHH Safety Data sheets, Risk Assessment and Method Statements to be forwarded to event management team and onto council, by competent contractors.</p> <p>Clear signage to be displayed where flashing lights to be used, manufacturers guidance to be followed</p>	4	2	8	
<p>Injury caused by plant fumes on site</p>	<p>Outdoor event so fume build up unlikely</p> <p>Limited diesel plant in use inside partially enclosed structures, where possible plant will run on battery back up and only use engine to recharge battery.</p> <p>Activities to be monitored.</p>	2	1	2	

Area of assessment: SITE INFRASTRUCTURE

Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
Collapse of Temporary Structures	<p>Competent contractors used for design and installation of all temporary structures</p> <p>All temporary structures and installations must be constructed according to plans, calculations and method statements, and certified as such by contractors</p> <p>All equipment, infrastructure and installations will be visibly checked to ensure stable and set-up correctly before use</p> <p>All equipment to be used as per manufacturers guidance</p> <p>All installations certified by contractors – see ‘structures’ section of ESMP for further details regarding the selection of contractors, contractor competency and the safe erection, monitoring, use and dismantling of temporary demountable structures on site.</p>	5	1	5	
Injury due to glass being used on site	<p>Drinks will not be served in glass</p> <p>Bag searches on entrance gate to remove glass bottles or items</p> <p>First aiders on site if required</p>	2	2	4	

<p>Overcrowding At the Event</p>	<p>Security staff to maintain presence at gates throughout event and overnight to prevent unauthorised access.</p> <p>Monitoring of crowd movement on site by staff and security staff – see security plan within ESMP for details of specific actions in relation to operating procedures on site.</p> <p>Event areas designed and laid out in order to reduce or mitigate bottlenecks and pinch points.</p> <p>All event staff to be briefed prior to event on the safety procedures and evacuation plans, so that they can be quick to react and are aware of procedures before the event.</p> <p>Maximum capacity on site is 24,999, this will not be breached</p> <p>Exit routes and fire exit doors kept clear throughout the event space at all times, sufficient exits to accommodate the evacuation of all persons on site in agreed time frame.</p> <p>Professional security company (SIA certified) working at the event, with experience of working these type of events, working to devise crowd management plans – see ESMP for details.</p> <p>Security staff in radio communications with security control, if more assistance is required.</p> <p>Security control in contact with emergency services via event control if required.</p>	5	1	5	
<p>Injury due to too many public on site</p>	<p>Maximum safe and agreed capacities known for the event site</p> <p>Ticketed event</p> <p>Clickers used to monitor numbers in and out of entrance and exit gates</p> <p>Hourly updates on numbers on site available on request.</p>	5	1	5	

<p>Injury due to trespassers or public attack</p>	<p>Invited public and guests with tickets only to attend event</p> <p>SIA security staff and staff at the entrance doors signing in and checking names/tickets before entry.</p> <p>Bag searches undertaken at entrance gates – see search policy in ESMP.</p> <p>All uninvited guests will not be allowed access to the event, and if needed will be escorted off the property.</p> <p>Event area secured to discourage trespassers, with event designed and laid out in order to reduce or mitigate unauthorised entry.</p> <p>Security staff monitor access areas (vehicle and pedestrian) throughout the event set-up and breakdown, authorised access only</p> <p>No lone working on site by any staff, crew or contractors. (radios and mobiles held to call for back up if required)</p> <p>Security and event staff to be briefed prior to the event on safety procedures, public eviction plans, crowd management issues and the potential for trespassers.</p> <p>Security staff and event staff will monitor the event and take corrective action as required.</p>	<p>4</p>	<p>2</p>	<p>8</p>	
<p>Injury to public outside event site</p>	<p>Area outside event space for visiting public to queue safely away from vehicles and other local pedestrians</p> <p>Crowd control barriers (CCB) in use to assist safe crowd movements</p> <p>Security monitoring crowd formations and movements</p> <p>Security staff with loud halers directing crowds into correct lines</p> <p>Clear directional signage and information signage for ticket collections, VIPs and those with their tickets, to avoid confusion</p>	<p>4</p>	<p>1</p>	<p>4</p>	



<p>Injury due to crowd swaying, excessive movement or throwing of items into crowd</p>	<p>Event site designed to allow for crowd movement between stages and around bars and traders.</p> <p>Large open area around the main stage, to allow for crowd movement and swaying. Stages 2, 3 and 4 are largely open sided (as far as is possible without exposing attendees to pinch points or back of house hazards) to encourage free flow into and out of tented structures and prevent overcrowding.</p> <p>Solid pit barriers in place for stability in front of stages and around structures in high density areas (FoH)</p> <p>Experienced security and medical staff within pit area monitoring crowds</p> <p>Security within pit will pull people out of crowds if problems arise</p> <p>Security staff will be standing within crowds and remove people who are causing trouble</p> <p>Throwing of items is prohibited, but expected; warnings will be given to troublemakers. Trouble makers will be removed from site and prohibited from coming back</p> <p>Stage Manager will take microphone and talk to crowds if required</p> <p>Stage performance will be halted if required (see show stop procedure in ESMP)</p> <p>Security and medics will be warned before a particular band plays, that may provoke crowds more than others</p>	5	1	5	
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<p>Injury due to lack of information around site</p>	<p>Information given out with tickets and on website in advance of event</p> <p>Site layout displayed on information boards around site</p> <p>Clear signposting of Information and welfare point, medical point, exits and toilets on site</p> <p>Adequate numbers of security and staff around to ask – easily identifiable in high visibility uniforms.</p>	4	1	4	
<p>Injury due to crowd disorder and/or disturbance within the event</p>	<p>Patrolling security teams to roam the site for potential disturbance and break up/disperse crowds or gangs, throughout the event and for a period of time after the event until the site is cleared of public</p> <p>An appropriate number of security staff will be deployed throughout the event with a crowd management and safety brief – see security plan in ESMP for details.</p> <p>Police will be present on site</p>	5	2	10	
<p>Injury due to crowd makeup</p>	<p>Type of visitor known from previous events</p> <p>Marketing of event targets appropriate age ranges</p> <p>Clear age range restrictions and entry conditions posted on tickets</p> <p>ID may be required as proof of age, and will be required for the purchase of alcohol if the purchaser looks under 21.</p> <p>Security and staff monitor crowd makeup and on site activities</p> <p>Clear information signposted around event area</p>	5	1	5	

<p>Injury due to delay in opening cable ties on exit gates</p>	<p>All exit gate staff and external 'anti-climb' team members to possess and carry upon them at all times cable snips in order to clip the gates open upon demand.</p> <p>Cable ties used as opposed to loosely fastened bolts on gates due to bolts previously sticking / requiring the use of a spanner to loosen when tested.</p>	5	1	5	
<p>Injury to public due to late opening or cancellations</p>	<p>Adequate queuing space available outside event site, away from vehicles and local pedestrians</p> <p>Crowd barriers in place to direct crowds</p> <p>Security to assist crowd movement from early in the morning before opening</p> <p>Security and event staff to keep crowds updated if late opening or event problems (to avoid added anxiety)</p> <p>Egress plan in place – see ESMP.</p> <p>Access directly near event site may be blocked off with barriers to avoid overcrowding within vicinity and to avoid excessive build up of people</p> <p>Messages of cancellation will be given out immediately to avoid further delays eg. over local radio stations and loud inhalers to crowds.</p> <p>Police maybe called to assist in the event of a cancellation</p>	5	1	5	
<p>Injury caused by illegal items brought to the event.</p>	<p>Thorough searches of public, guests and performers to be conducted prior to admission – see search policy in ESMP.</p>	5	1	5	

<p>Injury from performers jumping into crowds or crowds jumping on to stage</p>	<p>All performers will be warned not to jump into the crowd or incite the public to jump on stage</p> <p>Where previous history has seen certain performers doing such activities, extra security will be called to pits and within the crowd vicinity</p> <p>People will be stopped from jumping over the pit barriers</p> <p>Offending people will be removed from site</p>	5	1	5	
<p>Injury due to crowd movements from adverse cold and wet weather conditions</p>	<p>Weather will be monitored by event management during event set-up, event and breakdown.</p> <p>Event organisers and local authority will decide on appropriate actions.</p> <p>Open event site, with limited overhead cover</p> <p>Information sent out with tickets and on website encourages public to dress appropriately, for adverse weather conditions</p> <p>Staff to monitor public and request medical advice if symptoms seen, eg hypothermia</p>	5	2	10	<p>Medics on site if required.</p> <p>Wind management plan in place - see ESMP</p>
<p>Injury due to crowd disorder and/or disturbance within the event</p>	<p>Patrolling security teams to roam the site for potential disturbance and break up/disperse crowds or gangs, throughout the event and for a period of time after the event until the site is cleared of public</p> <p>An appropriate number of security staff will be deployed throughout the event with a crowd management and safety brief</p> <p>Police will be present on site.</p>	4	2	4	

<p>Injury to wheelchair users due to inadequate ingress / egress to site.</p>	<p>Security staff will render assistance where needed and as appropriate – deployment to Rookery road for egress essential (see egress plan in ESMP)</p> <p>The event space is laid out to avoid bottlenecks and congestion points</p> <p>Disabled access and manoeuvrability available throughout the site</p> <p>All queuing barriers will have a minimum of 1.1m width to enable wheelchair access</p> <p>Supervised and guarded raised disabled viewing area in front of main stage.</p> <p>If a disabled person wishes to gain access to either stage, then trained stewards will be on hand to assist them.</p>	4	2	8	
<p>Injury caused by storage of material</p>	<p>Items, materials and supplies for the event, to be stored in out of bounds areas and dedicated storage containers, located away from public areas, with no unauthorised access.</p> <p>Storage areas must be stable and neat.</p> <p>All waste/unused materials to be removed from the site before commencing the event.</p> <p>Cleaning staff working throughout set-up, event and breakdown clearing combustible rubbish away promptly.</p> <p>Equipment and materials on site during set-up and breakdown, to be stored safely and neatly, so as not to cause hazards. They must not be stored near or block any exit/entrance doors into/out of the site.</p> <p>Heavy boxes and materials must not be stored over shoulder height.</p>	3	3	9	

<p>Injury caused or multiplied by inadequate or inappropriate communication systems (or the inappropriate use of such systems)</p>	<p>Communications between event staff and other services via event radio system.</p> <p>All staff given briefing to ensure correct use of this system</p> <p>Contact mobile numbers obtained for all main contacts on site, as a contingency plan should radio comms fail.</p> <p>Event team are in radio communications with Event Control, who is in contact with Security Control point and Emergency Services on site.</p> <p>Permanent landline phone available on site, if mobile or radio communications are cut.</p>	5	2	10	
<p>Injury caused by the construction and/or subsequent removal of equipment and infrastructure.</p>	<p>All contractors must carry out their tasks according to their documented method statements and site safety rules, using staff who are competent to carry out their tasks.</p> <p>Contractors must ensure areas under/around their plant and machinery are kept clear or cordoned off, to avoid people walking underneath.</p> <p>No work may be undertaken for which staff and contractors are not competent.</p> <p>Trained manual handling techniques to be followed.</p> <p>Construction and removal to take place only whilst guests and public are not on site.</p> <p>Contractors and staff to keep clear of other peoples working areas during construction and breakdown.</p>	5	2	10	

<p>Injury due to falling off the stages, or injury from the stage structure</p>	<p>All temporary structures and installations must be constructed according to plans, calculations and method statements, and certified as such by contractors.</p> <p>Professional, competent contractors have experience building &amp; designing temporary structures, stages are for limited presenters and performers, not public access</p> <p>All steps have adequate lighting and colour contrasting nosings for added visibility.</p> <p>Only one or two people to be using the steps at any one time, no two-way traffic, to be monitored by stage managers/supervisors.</p> <p>Steps on to stage to be in-filled between risers. Stage edges to be highlighted with contrasting tape/nosings</p> <p>Additional lights to be erected back of stage to illuminate the fire escape steps and route to the nearest fire exits. Clear paths to be highlighted, showing route to fire exits.</p> <p>Fire exits off stage to be kept clear and clearly signed/marked.</p>	5	2	10	See structures section of ESMP for more details
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**Area of assessment: ELECTRICITY**

Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
Injury due to electric shock	<p>Competent trained electricians to work on electrical installations</p> <p>Electrical installations cordoned off from the public, where possible</p> <p>All electrical works completed to latest IEE Edition Wiring Regulations and the Electricity at Work Regs 1998. Installations completed to NICEIC standards and signed off by competent electrician</p> <p>All portable equipment to hold current PAT certification</p> <p>Cable runs at risk from damage must be protected with guarding or matting.</p> <p>Diesel generators with fire extinguishers located nearby</p> <p>All temporary structures to be earthed.</p> <p>Crew to be briefed to avoid other contractors' electrical work.</p> <p>Low voltage battery powered hand tools to be used where possible</p>	4	2	8	
Electrical Faults	<p>Fault Trip devices fitted to distribution system.</p> <p>PAT test on all electrical appliances.</p>	3	1	3	



**Area of assessment: VEHICLE MOVEMENT**

Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
<p>Injury due to deliveries and collections of materials and equipment by vehicles</p>	<p>All contractors sign terms and conditions undertaking to manage deliveries/collections safely</p> <p>No vehicle movements to be undertaken in the area of the event for the duration of the event</p> <p>Scheduled deliveries and collections to be undertaken at times agreed with the site manager</p> <p>Site Rules sent to all contractors. No vehicles/plant allowed in public entrance or public car parks for unloading or loading</p> <p>Vehicle movement is monitored by security, event management and safety adviser throughout event</p> <p>Where possible, designated vehicle and pedestrian walkways will be set up (using hazard tape and/or barriers). Where this is not possible, 5mph maximum speed with banksmen, particularly managing difficult reversing.</p> <p>All contractors and staff to wear high-viz jackets whilst setting up and breaking down, when plant on site.</p>	5	2	10	
<p>Injury due to movement, loading and unloading of materials on site by use of fork trucks, automated lifting equipment or other plant.</p>	<p>All persons operating plant on or around the site must have received appropriate training, and in possession of suitable safety certification (ticket), compliant with LOLER regulations.</p> <p>All contractors issued with Site Safety Rules before commencing of event which must be adhered to on site</p> <p>Copies of this certification or ticket are to be handed to the event management team on arrival at the site BEFORE staff are allowed to use plant on site</p> <p>Drivers of vehicles and operators of plant and equipment are not permitted to drink alcohol or be under the influence of alcohol/drugs whilst working</p>	5	2	10	<p>Event staff to monitor plant movements and ensure adherence with site rules</p>

	<p>All plant to be used only as per manufacturers guidance and instructions</p> <p>All difficult manoeuvring must be accompanied by a banksmen in a high visibility jacket</p> <p>Maximum of 5mph whilst driving around site</p> <p>No plant movement during the event or until public are off site</p> <p>All equipment and plant used must conform to manufactures guidelines and instructions</p> <p>All plant supplied must all be fitted with working reverse indicators, warning lights and hooters</p> <p>No plant to be used during the period of the event.</p> <p>All contractors on site to wear high visibility clothing whilst plant in operation during build and de-rig.</p> <p>Users of the cherry picker to use harnesses and hardhats. Areas underneath to be cordoned off in case of items falling, or managed by stewards.</p> <p>Where possible, plant vehicle routes will be cordoned off from contractors working on site.</p>				
Injury caused by arrival/departure of vehicles at event.	<p>Traffic management systems in place, barrier systems in place to separate pedestrians from vehicles – see traffic section of ESMP.</p> <p>Security staff and police in position to monitor traffic and crowds and will take corrective action as required</p>	5	1	5	
Injury caused by show-vehicles on site	<p>Keys to be removed from engine and Battery must be discounted whilst vehicles in public areas</p> <p>Blocks to be laid behind all wheels of vehicles in public areas, to stop any accidental movement</p>	4	1	4	

**APPENDIX C. SECURITY AND CROWD MANAGEMENT PLANS** – *to be provided*

**APPENDIX D. MEDICAL MANAGEMENT PLAN – *to be provided***

**PURPLE GUIDE CALCULATION**

**KRANKBROTHER FINSBURY PARK**

<b>TABLE 1</b>		<b>Guide</b>	<b>Score</b>	<b>TABLE 2</b>		<b>Guide</b>	<b>Score</b>
<b>A - NATURE OF EVENT</b>				<b>E - PAST HISTORY</b>			
Classical performance		2		Good data, low casualty rate previously < 1%	minus 1		-1
Public exhibition		3		Good data, med casualty rate previously 1-2%	1		
Pop / rock concert		5		Good data, high casualty rate previously >2%	2		
Dance event		8		First event, no data	3		
Agricultural / country show		2		<b>F - EXPECTED NUMBERS</b>			
Marine		3		< 1000	1		
Motorcycle display		3		< 3000	2		
Aviation		3		< 5000	8		
Motor sport		4		< 10,000	12		12
State occasion		2		< 20,000	16		
VIP visits / summit		3		< 30,000	20		
Music festival		3	<b>3</b>	< 40,000	24		
Bonfire / pyrotechnic display		4		< 60,000	28		
New Years celebration		7		< 80,000	34		
<b>DEMONSTRATIONS/ MARCHES/</b>				< 100,000	42		
<b>POLITICAL EVENTS</b>				< 200,000	50		
Low risk of disorder		2		< 300,000	58		
Medium risk of disorder		5		<b>TOTAL SCORE FOR TABLE 2</b>			
High risk of disorder		7					<b>11</b>
Opposing factions involved		9		<b>TABLE 3</b>			
<b>B - VENUE</b>				<b>G - EXPECTED QUEUING</b>			
Indoor		1		Less than 4 hours	1		1
Stadium		2		More than 4 hours	2		
Outdoor, confined location e.g. Park		2	<b>2</b>	More than 12 hours	3		
Other outdoor e.g. festival		3		<b>H - TIME OF YEAR (outdoor events)</b>			
Widespread public location in streets		4		Summer	2		2
Temporary outdoor structures		4		Autumn	1		
Includes overnight camping		5		Winter	2		
<b>C - STANDING / SEATED</b>				<b>I - PROXIMITY TO DEFINITIVE CARE</b>			
Seated		1		(NEAREST A & E)			
Mixed		2	<b>2</b>	Less than 30 minutes by road	0		0
Standing		3		More than 30 minutes by road	2		
<b>D - AUDIENCE PROFILE</b>				<b>J - PROFILE OF DEFINITIVE CARE</b>			
Full mix, in family groups		2		Choice of A&E departments	1		1
Full mix, not in family groups		3		Large A&E department	2		
Predominately young adults		3	<b>3</b>	Small A&E department	3		
Predominately children and teenagers		4		<b>K - ADDITIONAL HAZARDS</b>			
Predominately elderly		4		Carnival	1		
Full mix, rival factions		5		Helicopters	1		
<b>TOTAL SCORE FOR TABLE 1</b>				<b>L - ADDITIONAL ON SITE FACILITIES</b>			
			<b>10</b>	Suturing	minus 2		
1 x Ambulance				X-ray	minus 2		
6 x First-aiders				Minor surgery	minus 2		
2 x Medics				Plastering	minus 2		
				Psychiatric / GP facilities	minus 2		
TOTAL SCORE FOR TABLE 1		10		<b>TOTAL SCORE FOR TABLE 3</b>			
TOTAL SCORE FOR TABLE 2		11					<b>4</b>
TOTAL SCORE FOR TABLE 3		4		<b>OVERALL SCORE</b>			
			<b>25</b>				

**APPENDIX E. TRAFFIC MANAGEMENT PLAN – *to be provided***

**APPENDIX F. ALCOHOL MANAGEMENT PLAN** – *to be provided*

**APPENDIX G. NOISE MANAGEMENT PLAN** – *to be provided*



**APPENDIX H. EVENT CONTINGENCY PLANS**

**KRANKBROTHER**

6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup> August 2022

Finsbury Park, London, N4 1EE.

**EVENT CONTINGENCY PLANS**

Produced by	Mick Bowles
For	Krankbrother Ltd
Date	16 <sup>th</sup> December 2021
Version	One

## **I) DEFINITIONS**

### **a) Epidemiology**

Unscheduled occurrences typically begin and either escalate, plateau or diminish. Therefore, whilst the following definitions categorise the typical features of an unscheduled occurrence, it should be recognised that an occurrence may either;

- take place as one type or category of occurrence,
- escalate through the preceding categories,
- spontaneously begin in one category and fluctuate between categories (typically between Untoward Activity and Emergency Situations), or
- be multi-factoral in nature, with several elements in different categories.

### **b) Categorisation**

These contingency arrangements have been devised to assist a co-ordinated response to unscheduled occurrences that may impact on the safe running of the event. Three categories of occurrence have been identified, each requiring a specific response reflecting their severity;

- i) Untoward Activity
- ii) Emergency Situations
- iii) Major Incidents

### **c) Untoward Activity**

- i) Untoward Activity is an event that impacts upon the safe running of the festival but does not require the redeployment of resources or the activation of special plans to assume the co-ordination of the resolution (e.g. recovery of unwell person to on site medical centre).

### **d) Emergency Situations**

- i) An Emergency Situation is an event that has the potential to pose a threat of serious injury, loss of life or a breakdown in public order, which may require the activation of special plans or redeployment of existing Krankbrother Ltd on site resources, and which may require the attendance of external emergency responders (e.g. incident requiring fire brigade to attend).
- ii) Whilst Event Control is responsible for dealing with Untoward Incidents and Emergency Situations, those involved must be aware of the limitations of their own ability to cope with a situation and thus recognise the occurrence of a Major Incident. In such circumstances responsibility for co-ordination of the response will pass to the Police, who will require the assistance of Event Control in the communication of essential information to security, officials and members of the public.
- iii) A flexible Emergency Situation Response Plan will be implemented if required (see section 3, below).

- iv) In most Emergency Situations the deployed resources available to Event Control will be sufficient to ensure effective resolution. However, it is recognised that circumstances may be such that a Major Incident will have to be declared.

#### **e) Major Incident**

- i) A Major Incident is any emergency which requires the implementation of special arrangements by one or more of the Emergency Services, the NHS or the Local Authority for
  - (1) the initial treatment, rescue, and transport of a large number of casualties;
  - (2) the involvement either directly or indirectly of large numbers of people;
  - (3) the handling of a large number of enquiries likely to be generated both from the public and the news media, usually to the police;
  - (4) the need for the large scale combined resources of two or more of the emergency services;
  - (5) the mobilisation and organisation of the emergency services and supporting organisations, e.g. local authority, to cater for the threat of death, serious injury or homelessness to a large number of people.
- ii) A Major Incident Plan may be drawn up in consultation with those other agencies required to contribute to it.
- iii) A Major Incident can be declared by each of the agencies present based on their definition. If declared the co-ordination of all emergency services and other agencies present will be undertaken by the Police.
- iv) It would not be termed a Major Incident for example if fire appliances had to attend a fire that had already been isolated by event staff to ensure the safety of persons attending, or if crowd disorder was being dealt with and contained by event staff, as these would be categorised as Untoward Incidents or Emergency Situations, depending on the response required.

#### **f) Resources from other Stakeholders**

- i) In addition to the roles of Stakeholders in dealing with Emergency Situations, other important more general roles may be performed in assisting with Management at the event. This may take many forms, and will be further clarified through further discussion, but may include, for example;
  - (1) Ensuring that emergency vehicles on standby do not add to congestion or narrow walkways.

- (2) Helping secure potential scene of crime areas and preserving evidence.
- (3) Ensuring that unauthorised traders are removed promptly to prevent problems with emergency vehicle access, narrowing of walkways.
- (4) Assisting Traffic Management teams in holding traffic to facilitating oncoming emergency vehicles.

It is anticipated that in the first instance, if applicable, additional resources may be provided by the on-site MPS resources if this is an appropriate response to the incident taking place.

## **2) PROCEDURES**

### **a) Emergency Situation Response Plan**

- i) Any steward or member of staff becoming aware of a potential Emergency Situation must advise Event Control as soon as possible, preferably by radio. A concise location and situation report should be given.
- ii) On receipt of this information Event Control will conduct an assessment, in conjunction with the Deputy Event Organiser/Event Silver, to determine if the circumstances do amount to a potential Emergency Situation. If assessed as such, the Emergency Situation Response Plan will be implemented. If not, Event Control will manage the occurrence as an Untoward Incident.
- iii) If appropriate (with respect to the nature of the Emergency Situation) Event Control will halt any performances ongoing at the time. Although there are natural breaks in the performances, any unplanned stoppage could indicate a possible Untoward Incident/Emergency Situation.
- iv) Event Control will arrange for a public address announcement at the relevant venue to be made on the following lines (if appropriate) "We apologise for the disruption to the show, because of a technical problem there will be a short delay. We ask you to please be patient".
- v) Radio traffic, unless essential, will be restricted to that between the initial caller and Event Control. Any deviation from this protocol will be instigated by Event Control.
- vi) Event Control will advise any relevant ELT members of the appropriate action required to respond to the prevailing circumstances. The action will then be relayed to those required to enact this response.
- vii) If appropriate, Event Control will arrange for a public address announcement to be made to the public at the relevant venue giving an appropriate message in a clear and concise manner.
- viii) Those responding (Stewards, Medics, etc) will act as per their issued instructions.
- ix) Event Control will advise stewards and staff of their appropriate post Emergency Situation reporting procedure.

## **b) Overcrowding within any area of a venue**

- i) If any overcrowding occurs in any part of a venue, or if a crowd is beginning due to a pinch point, bottle-neck, or overcrowding is caused by some other factor such as an incident or delay, Security Control/Event Control must be informed immediately. If stewards are on scene they may attempt to resolve the overcrowding as part of their general duties.
- ii) Event Control and the Security Director will immediately deploy additional resources to assist in isolating the danger, and facilitating the evacuation of the public from the affected area, as appropriate. Depending on the nature and severity of the overcrowding, other resources may be required, as per the Emergency Situation Response Plan.
- iii) In the first instance, tactics adopted by the Security Response Teams may include the use of loud hailers to communicate information to the public, or may require the p.a. system to be muted to allow announcements to be made

## **c) Show Stop**

- i) At the main stage the sound system is installed with the capability to make announcements from the stage and is powered from twin generators to ensure continuity of power supply. The security supervisors on each stage have radios with noise control headsets and additionally the stage managers have radios on separate circuits. Should a show stop be required, the instruction will come from event control to the security supervisor who will then inform the stage manager to halt the show and make an announcement over the sound system.
- ii) Within the production team, a number of designated staff are authorised to make immediate show stop decisions without reference to event control in the event of extremely hazardous circumstances (specifically in the event of unsafe crowd surges). In these cases, event control would be notified as the action was being taken and would enact procedures accordingly.
- iii) In the event that the crowd management coordinator receives instructions from Event Control to evacuate all of part of a venue, appropriate numbers of stewards will be deployed to the areas to be evacuated and the teams of stewards on exits will be instructed to open the gates and ensure that any obstructions have been removed from the path of the crowd.
- iv) Music will be curtailed, announcements will be made via the p.a. system and stewards will direct the public towards the nearest exit and/or away from the danger area, the crowds will then be marshalled away from the gate areas to prevent these areas becoming bottlenecks.
- v) The following persons are authorised to stop a stage show, should it become necessary;

(I) Event Safety Officer (or Deputy)

- (2) Event Silver
- (3) Security Director (or Deputy)
- (4) Event Security Stage Supervisor
- (5) Stage Manager
- (6) Event Bronzes (Internal/External)

**d) Fire within the Arena**

- i) If a fire is discovered within the Arena Event Control/Security Control and the on-site Fire Team must be informed immediately.
- ii) The fire will be tackled in the first instance with appropriate available fire extinguishers if safe to do so.
- iii) The coded message to be used in the event of a fire over the radio by security and other staff will be “This is a security message; will Mr Ash please come to .....<location>”
- iv) On instruction from Event Control, the Security Manager will immediately additional deploy resources to assist in isolating the danger and facilitating the evacuation of the public from the affected area, as appropriate.
- v) Fire Brigade to be called to all ongoing fire incidents immediately by dialling ‘999’, this will be done by Event Control, on instruction from Event Silver and the on-site Fire Team.
- vi) Event Control will inform the Event Safety Coordinator and ELT who will decide on the level of response required in relation to the incident, in conjunction with other relevant parties
- vii) Based on the level of response required, Event Control will direct a partial or full evacuation of the arena

**e) Fire within Areas External to Arena**

- i) If a fire is discovered within the arena Event Control/Security Control must be informed immediately.
- ii) The fire will be tackled in the first instance with appropriate available fire extinguishers if safe to do so.
- iii) The coded message to be used in the event of a fire over the radio by security and other staff will be “This is a security message; will Mr Ash please come to .....<location>”
- iv) On instruction from Event Control, the Security Manager will immediately additional deploy resources to assist in isolating the danger and facilitating the evacuation of the public from the affected area, as appropriate.

- v) Fire Brigade to be called to all ongoing fire incidents immediately by dialling '999', this will be done by Event Control, on instruction from Event Silver and the on-site Fire Team.
- vi) Event Control will inform the Event Safety Officer and ELT who will decide on the level of response required in relation to the incident, in conjunction with other relevant parties
- vii) Based on the level of response required, the Security Manager will direct a full or partial evacuation of the affected area, followed by other areas as appropriate.

#### **f) Structural Collapse**

- i) Should any of the temporary structures collapse, Security staff will assist in the evacuation of any part of the venue or arena and control the crowds, in order to minimise any further casualties from any subsequent structural defects. Event Control will notify the ELT who would then advise as to next steps required.

#### **g) Suspicious Package**

- i) Given the nature of the event a suspicious package is defined by it's location, surroundings and characteristics. If such a package is found, in the first instance all radio communications should be made from a distance of over 50 metres, and the package should be isolated from the public.
- ii) The coded message to be used in the event of a suspicious package over the radio by security and other staff will be -
- iii) "This is a security message; will Mr Case please come to .....<location>"

#### **h) Bomb Alert**

- i) If any bomb threat is received or a suspicious package is found the Police must be notified immediately via Event Control. MPS will be responsible for the co-ordination of the response to a bomb threat in accordance with agreed MPS procedures

#### **i) Evacuation**

- i) There are three alert states during the event;
 

(1) Green	Event running smoothly with no major concerns
(2) Amber	Will be declared when there is potential overcrowding or fire / bomb threat or evacuation may have to take place
(3) Red	Will be declared when a full or partial evacuation of the event will take place.



- ii) If the alert state alters this will be communicated by Security Control to Security Staff via Radio.
- iii) The decision to evacuate people from the Arena or Site to a designated Safety Area, to be determined on site with respect to the incident, due to fire, structural collapse, bomb threat, public disorder or for any other reason will be taken by Event Silver and the Event Safety Officer after consultation with ELT members.
- iv) Should evacuation be deemed necessary, Event Control will direct the P.A. points at a cease performance and relay the following message to the public. In the event of remote areas evacuation being required, these announcements will be made by stewards using loudhailers.
- v) “DUE TO UNFORESEEN CIRCUMSTANCES THE ORGANISERS REGRET THAT THE EVENT CAN NO LONGER CONTINUE. YOU ARE, THEREFORE, ASKED TO LEAVE THE ARENA IMMEDIATELY THROUGH THE EXITS (to be determined) & the arena entrance (to be amended according to above). THANK YOU”
- vi) An immediate response to rendezvous at all Arena exits and at the Arena Entrance will be required by Security Teams in order to direct the audience to the evacuation point. Areas in which fires are or involving structures such as marquees will be evacuated immediately.
- vii) All Emergency Exits will be open and available if required.
- viii) Security staff on duty inside the Arena will assist the public from the arena into the emergency evacuation area as directed by Event Control. They will also facilitate the arrival of the emergency services and ensure that they are directed to the location of the incident and are able to work without interference. They will work to prevent panic and take other action as appropriate.
- ix) Stewards will prevent any re-entry without specific permission from Event Control. This will only be forthcoming following consultation between Event Control, the Event Safety Coordinator and ELT members.
- x) Members of the public will not be allowed to collect belongings until this has been authorised by Event Control (following consultation as ix) above), if a venue is being evacuated care must be taken to ensure that this does not create crowd build up at the other venues which may well still be operating.

#### **j) Evacuation of Vulnerable Persons**

- i) Areas in which vulnerable people are known to be located will be evacuated immediately by the Event stewards responsible for that location.
- ii) Additional steward resources will be deployed by the Security Director and Event Control to assist in the evacuation of these areas.

- iii) People from this area will be evacuated to a designated safe area, where they will remain under the management of stewards until either the incident is resolved, or more arrangements are made for their dispersal. In the event of any vulnerable persons being separated from their carers, stewards will remain with that person, at this location until further arrangements can be made.

#### **k) Major Incident Procedures**

- i) Major Incident procedures will come into effect as outlined in 'Definitions' (section 1) and it is anticipated that an evacuation of the Arena, or other parts of the site will have been undertaken by the event staff who will then be at the disposal of the co-ordinating command of the Major Incident.
- ii) The initial on site Rendezvous Point (RVP) will be determined by MPS depending on the nature of the incident. This will be for all emergency vehicles deemed necessary whereupon they will be directed from there. All off site traffic routes will be established and maintained by the Police to facilitate that or other rendezvous points as may be set up.
- iii) A full list of event staff to be available to the emergency services in the event of a Major Incident will be maintained by the relevant section heads at all times. A list of liaison officers will be maintained at Event Control at all times. The Event Organiser, Event Silver, and Event Safety Officer would be present in the Event Control during a Major Incident operation in order to assist in the co-ordination of the event personnel and assist as requested thereafter.

**APPENDIX I. FIRE SAFETY MANAGEMENT PLAN**

**KRANKBROTHER**

6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup> August 2022

Finsbury Park, London, N4 1EE.

**FIRE SAFETY MANAGEMENT PLAN**

Produced by	Mick Bowles
For	Krankbrother Ltd
Date	16 <sup>th</sup> December 2021
Version	One

## 1. Arena

Fire exits are formed in the Steelshield perimeter fence using 4.8m double gates, which are staffed by event stewards.

There are no other large scale structures front of house which the public are inside; the main stage is open air and bar tents provide cover for staff and equipment rather than space for the audience.

Back of house and VIP areas will contain smaller scale marquee structures: fire exits are formed in structures by the removal of (or absence of) wall sections to form the required amount of exit width for the potential audience capacity, or by the provision of fire exit doors. Details of structures and fire exits will be included in section 1.3 below.

Stewards will monitor crowd density and movement within structures and will mount fire patrols as part of their general duties.

Fire exits are indicated by battery-maintained signs and lighting installations with secondary generators.

### 1.1. Arena – attendance 8,000 (including workers/performers)

EMERGENCY EXITS			
Gate	Grid Ref	Location	Width
B		Arena Stage Left	4.8m
C		Mid-Arena Stage Left	4.8m
D		Arena Rear	4.8m
E		Mid-Arena Stage Right	4.8m
F		Mid-Arena Stage Right – Arena Entrance Gate	10m
Total Exit Width Available			29.2 Metres
Discounting Largest Exit			10 Metres
Remaining Exit Width			19.2 Metres
EXIT CAPACITY PER MINUTE @ 109 persons per metre per minute flow rate (source: Green Guide)			2092
EXIT DURATION FOR ATTENDANCE			Less than four minutes

### 2.3. Structure Exits

Arena Siteplan Name	Company	Model	Size (metres)	Area	Nett	Capacity at 0.5sqm density	Evacuation Time (minutes)	Exit width required (metres) in addition to main exit
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### **3. Traders**

Food Traders will be predominantly grouped in two zones, each zone will contain fire break lane and 3m separation between concessions.

In addition to fire-fighting equipment provided by the festival, food traders must provide appropriate equipment for their own concession. Fire safety inspections take place as part of the overall trader inspection regime operated by the festival.

Traders are limited in the number of LPG cylinders they may hold, and cylinders not in use must be stored in secure compounds.

Non-food traders are prohibited from selling items which may create a fire hazard, such as; Chinese lanterns, wax flares or candles, and fireworks.

### **4. Emergency Procedures**

Staff may raise the alarm by contacting event control. Event Control and the security management team will direct partial or full evacuations of designated areas and may attempt first aid fire-fighting if safe to do so. Event Control will request London Fire Brigade resources via '999' as standard operating procedure.

### **5. Fire Risk Assessment**

Please see following pages.

## FIRE RISK ASSESSMENT: KRANKBROTHER FINSBURY PARK (v1)

<b>EVENT DATE</b>	<b>6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> August 2021</b>	
<b>EVENT TIME</b>	<b>13:00 – 22:30 (varies)</b>	
<b>EVENT ADDRESS</b>	<b>Finsbury Park, London, N4.</b>	
<b>NAME OF PERSON IN CHARGE</b>	<b>Kieran Clancy</b>	
<b>ACTIVITIES COVERED</b> <input checked="" type="checkbox"/> Production <input checked="" type="checkbox"/> Event Build / Breakdown <input checked="" type="checkbox"/> Working at the Event	<b>Date of Assessment: 16/12/21</b>	<b>Review Date: 16/06/22</b>
<b>AREAS OF ASSESSMENT</b> FIRE	<b>PERSONS AT RISK</b>	<b>QUANTITY</b>
	ATTENDEES	<b>Up to 7465</b>
	Inc. STAFF	<b>Up to 5</b>
	Inc. CONTRACTORS	<b>Up to 530</b>
	PUBLIC to include:	
	- Visitors/Guests	<b>Y</b>
	- OAP's	<b>N (possible but unlikely)</b>
- Children	<b>N</b>	
- Disabled People	<b>Y</b>	



Hazards	Control Measures	Severity Rating x Likelihood = Residual Risk S x L = R			Action required where risks are not adequately controlled and other comments
Lack of Fire Safety	<p>Fire Fighting Equipment provided at designated Fire Points around site</p> <p>Branding, marquees, big top sheeting, main stage roof sheeting and materials to be Fire retardant certified and tested</p> <p>No smoking signage to be erected around the inside of marquees and temporary structures as per legislation</p> <p>No smoking inside any enclosed or partially enclosed structures</p> <p>No unsupervised BBQs, fires, naked flames or candles permitted on site</p> <p>Lighting fittings and equipment with hot surfaces liable to radiate heat, must be kept away from potential fuel sources</p> <p>Ventilation outlets from equipment and appliances must be kept clear from obstructions so they do not overheat</p> <p>No petrol generators permitted on site.</p> <p>Stage pyrotechnics, confetti canons or real flame effects may be used – as per manufacturers instructions by competent contractors. Method statements, risk assessments and safety data sheets to be produced for the Safety Advisor before the event. Activities supervised</p> <p>Event personnel and contractors to be vigilant on site for indications of near-misses e.g. scorch marks, discoloured or charred electrical plugs and sockets or cigarette burns, to be used on site to identify hazards which may not otherwise have been noticed.</p>	4	2	8	Staff and security vigilant to potential fires
Electrics	Electrical installations completed by competent trained electricians and certified on completion	5	2	10	

	<p>Portable appliances and electrical equipment to hold valid PAT</p> <p>Electrical circuits to be fitted with circuit breaking devices such as RCD's to prevent electrical fires.</p>				
Combustible materials build up causing fire.	<p>All combustible waste to be stored in designated skips or storage areas to avoid building up elsewhere, no storage of combustibles underneath stage decks or structures.</p> <p>Contractors must store combustible waste safely and dispose periodically</p> <p>Combustible materials to be kept away from all electrics and hot surfaces</p> <p>Ignition sources kept away from any combustible material.</p> <p>Combustible waste must not be stored within 3m of public areas or near fire exit routes</p>	5	2	10	
Risk of injury from fire due to potential fuel	<p>Display materials and branding (PA Scrims and back drops) will be certified fire retardant or have been treated with fire retardancy materials</p> <p>All upholstered furniture, drapes, marquee canvas, big top materials and roof sheeting for stages and structures to be certified as fire retardant.</p> <p>Hazardous equipment, materials or cleaning products will be kept to a minimum, installed, used, stored, maintained, and protected in accordance with manufacturers instructions and legislation. Safety data sheets and COSHH risk assessments to be produced for all chemicals on site and all chemicals to be stored, used, and protected in accordance with these and manufacturers guidance (held in Master ESMP in Production Office during the event for inspection when necessary)</p> <p>Safe system of work in place for the control of combustibles waste by ensuring the waste materials and rubbish are not allowed to build up and are carefully stored, until properly disposed of; particularly at the end of the day.</p> <p>All large temporary structures will be sited a minimum of 10m apart.</p>	5	2	10	

	<p>All scenery, props, equipment, and other materials not in use, to be stored away securely in appropriate storage areas rather than left lying around the stage or event site</p> <p>LPG, propane, or other gas cylinders should be used, maintained, protected and stored in accordance with manufacturers instructions and legislation – users to be competent and understand risk and undertaken risk assessments. (No temporary jubilee clips permitted on site)</p> <p>Clothing, site drapes, curtains and materials not to be situated near any ignition sources</p> <p>Potential for arson to be reduced by limiting the amount of fuel stored on site and cordoning it off so only authorised people can obtain access (minimum of 3m away from public areas)</p> <p>High standards of housekeeping and avoiding litter and rubbish building up on site, to be maintained</p> <p>Security and safety staff patrolling high risk areas e.g. cardboard boxes or wooden transportation pallets must not be left outside infrastructure. They must be cleared periodically throughout the build/event and secured in a cordoned off area for disposal.</p>				
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<p>Risk of injury from fire due to increased oxygen supplies</p>	<p>Oxygen cylinders on site with medics, to be stored, used, transported as per legislation by competent and trained operatives</p> <p>No oxidising materials on site</p>	4	1	4	
<p>Injury to persons due to lack of fire detection and warning of fire</p>	<p>Clear instructions for raising the alarm and evacuation of the public will be issued to all event crew, contractors and staff</p> <p>Clear Fire/incident evacuation procedure in place – see ESMP</p> <p>Radio and public address system will be used for communications around the site throughout the event</p> <p>Security Control to initiate the public address and alarm systems for notifying the public of an incident and starting a phased evacuation where necessary</p> <p>No lone working on site by staff</p> <p>All radios and PA system to be checked before use, spare radio batteries on charge in the control rooms</p> <p>Security patrols will patrol around higher risk areas that are not frequented by people regularly, such as rear of site infrastructure.</p>	5	1	5	
<p>Injury to persons due to lack of Fire Fighting Equipment and Facilities</p>	<p>Fire extinguishers and water points located in dedicated Fire Points throughout the site.</p> <p>Numbers of fire extinguishers based on hazards present in specific areas of site, distance, security and visibility. Fire extinguishers present on site from initial set-up to close of breakdown.</p> <p>Contingency plans will be in place between defining responsibilities, actions and reporting procedures in relation to fire-fighting, raising the alarm and evacuation procedures.</p>	4	1	4	

<p>Injury to persons due to lack of Escape Routes or Emergency Exits</p>	<p>Emergency exits and signage clearly provided around site above gates in perimeter fencing.</p> <p>All enclosed structures accessible to ticket holders have been assessed for occupancy, exit width and evacuation time in order to ensure safe routes of egress from these, into the relative safety of the open air arena, where they will then follow the exit signage over the gates in the fencing to the final place of safety outside the site.</p> <p>All structure only accessible to staff and accredited event personal to have a minimum of one exit route measuring no less than 750mm in width, where more than 60 persons are anticipated at any one time into these areas, a second exit will be provided to provide and exit route in an alternative direction.</p> <p>All staff, crew and management to be briefed on locations of assembly points and fire exit routes out of the site</p> <p>Fire Plan will be discussed with all members of event personnel management, security and stewards.</p> <p>Security and stewards to offer assistance to disabled or vulnerable people where necessary, however all egress routes are wide enough to fit wheelchair bound personnel through.</p> <p>This is a ticketed event so we are aware of maximum numbers that will be present on site, therefore emergency exits will be wide enough and in significant numbers to allow the safe evacuation of all people on site, within legislation times – see ESMP.</p> <p>Numbers of public around site will be monitored, so as not to become overcrowded or cause bottlenecks.</p> <p>All emergency exit routes will open in the direction of travel and will be unlocked during the event.</p> <p>All emergency exits will be fully maintained and checked to ensure they are in safe working order as part of opening procedure.</p> <p>Event management will ensure that during the event, fire exits are free from obstructions and hazards. All contractors on site to have briefing before they start work not to block any fire exits.</p>	5	1	5	
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<p>Injury to persons due to faulty fire equipment, installations, devices and facilities</p>	<p>All fire extinguishers on site to be installed and maintained by competent personnel, and signed off as such before set-up on site.</p> <p>Fire precaution checks will be undertaken before, during and after the event Daily checks to comprise of;</p> <ul style="list-style-type: none"> <li>- Removing of bolts, padlocks and security devices from fire exits (exits to be loosely cable tied, with all gate staff carrying snips to clip off when necessary)</li> <li>- Check gate staff are carrying cable snips.</li> <li>- Check escape routes are clear and free from obstruction</li> <li>- Check all safety signage is clearly visible and legible</li> <li>- Check emergency lighting is in place and in working order</li> <li>- Check provisions and numbers of fire extinguishers are correct, and in the right locations</li> <li>- Check operations of the PA communication system and that radios are all working</li> <li>- Check all staff, security and stewards all know their fire responsibilities</li> </ul>	4	1	4	
<p>Injury to due to lack of fire training or incompetent event personnel</p>	<p>Event staff, crew and contractor briefings to be carried out before the event, so all understand the emergency procedures, locations of emergency assembly points, their responsibilities, how they prevent fires, or deal with them, any significant findings from the fire risk assessment, measures in place to reduce risks, who is nominated with fire safety responsibilities, or any arrangements for serious and imminent danger</p> <p>All staff, contractors, security and crew to have received information and training before undertaking any fire safety duties</p> <p>The use of fire fighting equipment is an emergency response only and first response should be to contact Event Control who will initiate the full or partial evacuation plan. Fire brigade to be called for any suspected or actual fires, even if they have been extinguished</p>	5	2	10	
<p>Injury due to inadequate emergency signage/ Emergency Planning/ Lack of light during an evacuation and/or Emergency Lighting</p>	<p>Clear illuminated Fire Exit signage erected around whole site above exit gates.</p> <p>Additional lighting units illuminating whole site, with back up power in case of failure</p> <p>All Fire exit routes to be kept clear from obstruction, throughout the whole event, set-up and breakdown</p>	5	2	10	<p>Safety Officer to monitor and inspect, with contractor to install more lighting if required</p>

	<p>All signage used for emergency exits/ routes and fire fighting equipment will be compliant with the Health and Safety (Safety Signs and Signals) Regulations 1996</p> <p>Pictogram signage used around whole site</p> <p>All security and stewards are briefed of fire evacuation plans in advance of the event.</p>				
Fire from use of Special Effects	<p>Stage pyrotechnics, lasers and confetti canons are likely to be used on the main stage on all event days. The quantity, timings and type of special effects will be confirmed throughout the planning process and the local authority will be informed of the confirmed schedule prior to the event.</p> <p>COSHH safety data sheets to be kept on file with contractor risk assessments and method statements. They must be used, transported and safely stored as per legislation. Activities monitored.</p> <p>Event management team must be aware of their locations on site</p>	4	2	8	
Fire risk caused by dryness of undergrowth	<p>The event organiser to request the Council remove all dead undergrowth, cut back grass in advance of the event</p> <p>Security staff to be briefed specifically about the fire risks of discarded cigarette ends</p> <p>Spare fire extinguishers to be situated near any large areas of dry undergrowth identified on the site walk around before the event becomes live.</p>	4	1	4	
Fire risk caused by spread of flame	<p>Site designed to ensure min 10m separation between major stage structures to eliminate risk of fire spread.</p> <p>All areas of dense undergrowth identified and removed by council, or fenced off from public access.</p>	5	2	10	

	Catering units sited in blocks together, however fire appliances will be able to gain access within 3m of unit frontages at all locations, with the depth of the 'back to back' catering unit blocks not exceeding 50m, in order that a fire hose could easily reach the central back of house storage areas.				
Injury due to delay in opening exit gates	Steelshield gates fitted with 'easy open' bolts – no padlocks to remain on event days. Each gate staffed by two guards, briefed and assessed on ability to open gates in an emergency.	5	1	5	



## 6. Fire Fighting Equipment

Fire Fighting Equipment Schedule: Krankbrother Finsbury Park 2021

Location	Water	CO <sub>2</sub>	Blankets	Dry Powder
Artist Check In	1			
Main Stage	1	4	2	
Main Stage FOH		2		
Medical Point	1	1		
Bars	4	4		
Bar Trailers		2	2	
Green Room	1	1		
Disabled Viewing platform	2			
Dressing Rooms	4		2	
Box Office Cabin	1			
Production Cabins	4	2	2	
VIP	2	1	1	
Generators		16		
Toilet Blocks	6			
Concessions (in addition to traders own)			4	4
Main Entrance (Gate F)	2			
Fire Exit Gates (A-E)	10			
Site Lighting Positions		8		
Spares	6	4	2	1
<b>Total</b>	<b>45</b>	<b>45</b>	<b>15</b>	<b>5</b>

**APPENDIX J.** *intentionally left blank*

**APPENDIX K.** *intentionally left blank*

**APPENDIX L. CRIME REDUCTION PLAN** – *to be provided*

**APPENDIX M. ADVERSE WEATHER PLAN – *to be provided***

**APPENDIX N. RUNNING ORDERS** – *to be provided*

**APPENDIX O.** *intentionally left blank*

**APPENDIX P. CDM 2015 CONSTRUCTION PHASE PLAN**



**KRANKBROTHER**

6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup> August 2022

Finsbury Park, London, N4 1EE.

**CDM 2015 CONSTRUCTION PHASE PLAN**

Produced by	Mick Bowles
For	Krankbrother Ltd
Date	16 <sup>th</sup> December 2021
Version	One

<b>PROJECT DETAILS</b>	
<b>Event Name</b>	Krankbrother Festivals
<b>Event Address</b>	Finsbury Park, London
<b>Site Specific Risks</b>	Public access park Access roads Grass areas Short time frame for load-in and out Daily business of the site Access/Egress Transport planning
<b>Arrangements for safety</b>	<p>Liaison in pre-construction phase</p> <ul style="list-style-type: none"> <li>• Design meetings</li> <li>• Site visits</li> <li>• Continued periodic communications</li> <li>• Pre-construction online induction for all staff and contractors</li> </ul> <p>Liaison in construction phase</p> <ul style="list-style-type: none"> <li>• On site toolbox talks</li> <li>• Daily briefings and discussions</li> <li>• Safety Advisor on site or site manager to take on responsibilities at other times</li> <li>• Daily debriefs to plan for each day</li> <li>• Open door policy from management</li> <li>• Exchange of information</li> <li>• CPP, risk assessment, site plan, site rules and contractor info available to all duty holders</li> <li>• All contractors and designers to agree to the Safe Working Agreement and submit documents / licences as required</li> </ul>
<b>ROLES AND RESPONSIBILITIES</b>	
<p><b>Client</b></p> <p><b>Duties:</b></p> <p>Ensure suitable arrangements and budgets for managing the event are in place. This include making sure sufficient time and resources are allocated to ensure:</p> <ul style="list-style-type: none"> <li>• Relevant information is prepared and provided to other duty holders</li> <li>• The Principal Designer and Principal Contractor carry out their duties</li> <li>• There is cooperation and coordination during planning</li> <li>• Welfare facilities are provided</li> <li>• HSE notification is actioned if necessary</li> </ul>	Krankbrother Ltd
<p><b>Principal Contractor</b></p> <p><b>Duties:</b></p>	Krankbrother Ltd

<p>To plan, manage, monitor and coordinate health and safety in the construction phase of the event. This includes</p> <ul style="list-style-type: none"> <li>• Liaising with the client and the principal designer;</li> <li>• Organising cooperation between contractors</li> <li>• Supervising and monitoring contractors to ensure they carry out their duties</li> </ul> <p>Ensures:</p> <ul style="list-style-type: none"> <li>• Suitable site inductions are provided</li> <li>• Reasonable steps are taken to prevent unauthorised access</li> <li>• Workforce are consulted and engaged in securing their health and safety</li> <li>• Welfare facilities are provided</li> <li>• H&amp;S information is shared with all</li> </ul>	
<p><b>Principal Designer</b></p> <p><b>Duties:</b></p> <p>To plan, monitor and coordinate health and safety in the pre- construction phase of the event.</p> <p>This includes:</p> <ul style="list-style-type: none"> <li>• Identifying and eliminating or controlling risks</li> <li>• Supervising and monitoring designers, and ensuring they carry out their duties</li> <li>• Preparing and providing information to other duty holders</li> <li>• Providing relevant information to the Principal Contractor to help them plan, manage, monitor and coordinate health and safety in the construction phase</li> </ul>	<p>Krankbrother Ltd</p>
<p><b>Health &amp; Safety Advisor</b></p> <p><b>Duties:</b></p> <p>To act in accordance with the instruction of the principal contractor and assist in the planning, managing, monitoring and coordination of health and safety in the construction phase of the event.</p> <p>This includes</p> <ul style="list-style-type: none"> <li>• Liaising with the client and the principal designer</li> <li>• Preparing the construction phase plan on behalf of the principal contractor</li> <li>• Encouraging cooperating between contractors and coordinating their work</li> </ul> <p>Ensures:</p> <ul style="list-style-type: none"> <li>• Suitable site inductions are provided</li> </ul>	<p>Event Safety Management Services Ltd on behalf of Krankbrother Ltd</p>
<p><b>Contractors</b></p> <p><b>Duties:</b></p> <p>Plan, manage and monitor construction work under their control so that it is carried out without risks to health and safety</p>	<p>See details in Appendix **</p>

<p>To coordinate their activities with other members of the CDM client group and comply with the directions given by the principal contractor or principal designer</p> <p>To provide all relevant safety paperwork</p> <p>To attend/undertake an induction</p> <p>To report accidents, incidents and near misses</p>	
<p><b>Designers</b> <b>Duties:</b> Create and disseminate their CP Plan, and manage all construction under their control</p> <p>Cooperate with principal designer and principal contractor, notifying them of any modifications to plan</p> <p>Maintain structures once built (if relevant)</p>	<p>Any contractor above who is undertaking designing duties as part of their overlay installation</p>
<p><b>Workforce</b> <b>Duties:</b> They must</p> <ul style="list-style-type: none"> <li>• Undertake a site-specific induction for safety</li> <li>• Be consulted about matters which affect their health safety and welfare</li> <li>• Take care of their own health and safety and others who may be affected by their actions</li> <li>• Report anything, they see that may endanger their own or others' health and safety</li> <li>• Cooperate with their own employer, fellow workers, contractors and other duty holders</li> </ul>	<p>All staff employed at the event</p>
<p><b><i>PLANNING</i></b></p>	
<p><b>Construction Phase</b></p>	<p>The construction phase covers the following activities associated with the staging of the event:</p> <ul style="list-style-type: none"> <li>• The installation and construction of site overlay</li> <li>• Technical Production load-in</li> <li>• Technical Production load-out</li> <li>• The dismantling and removal of site overlay (at the end of the two weekends)</li> </ul>
<p><b>Description of Work</b></p>	<p>The installation and removal of Stage, temporary structures, ground protection / temporary roadways, cabins, lighting, sound, water, power, decor, and fencing / barriers to enable the event to take place.</p> <p>The loading and unloading of vehicles including HGVs in relation to the event construction operation NB HGVs may need to be off-loaded nearby and equipment ferried up to the event site in smaller vehicles.</p>
<p><b>Key Dates (start/finish/other)</b></p>	<p>Key dates for the event are as follows:</p>

	<p>[tbc] – site build  Saturday 6th August – Live – not under CDM  Sunday 7th August – Live – not under CDM  Saturday 13<sup>th</sup> August – Live – not under CDM  Sunday 14<sup>th</sup> August – Live – not under CDM  Monday 15<sup>th</sup> August – site derig</p>
Is the work Notifiable to the HSE	<p>The work on site is less than 30 days and is unlikely to exceed 500-person days during the construction and derig.</p> <p>Therefore, this event is: Not-Notifiable</p> <p>F10 number is: N/A</p>
Site Induction	<p>Contractors working on the event will be sent a link to undertake the site induction before coming to site. It includes a declaration of understanding of various elements. It also includes a declaration of health with regard to COVID19 and will form part of our Track &amp; Trace system.</p> <p>On arrival to the site, staff and contractors will be required to report to the Site Office and sign in and out each day. Additional information will be provided daily regarding emergency actions, plans for each day and any changes noted.</p>

<b>ARRANGMENTS FOR WORKING ON SITE</b>	
Client Contractor Management	<p>All companies with receive a copy of the safety guide by way of the online induction for the site. All will be required to submit the following information:</p> <ul style="list-style-type: none"> <li>● Proof of Public Liability Insurance</li> <li>● Company Health &amp; Safety Policy (if relevant)</li> <li>● Site Specific Risk Assessments</li> <li>● Site Specific Method Statements</li> <li>● Any licenses for Plant Operators</li> <li>● Any licenses for Access Equipment Operators</li> <li>● Plans or images of structures, etc</li> </ul>
Electricity	<p>All three phase generators to be installed in-line with site plan arrangements</p> <p>Generators to have in-date test certifications</p> <p>All generators to be earthed in accordance in accordance with BS7430</p> <p>Dry Powder Fire extinguisher to be provided close to generator positions</p> <p>No final connection should be made without reference to the designated electrician</p> <p>All temporary power will be installed by a suitably competent person and that a temporary installation</p>

	<p>certificate is presented to the Event H&amp;S Advisor to go in the event file in line with BS7909:2011</p>
<b>Fire</b>	<p>Portable fire-fighting equipment will be located around the site and suitably signed and/or identified on a plan</p> <p>Staff will be aware of the fire evacuation procedure and assembly point following their on-site briefing and pre-site induction.</p> <p>The Safety Advisor or Event Control will be responsible for calling the fire brigade when on site as required; security staff will be trained as fire marshals.</p> <p>The site will be kept clear and tidy to reduce combustible materials</p>
<b>Ingress &amp; Egress to/from site</b>	<p>There will be a one-way access route into the arena site. The arena site may be defined by a perimeter fence and all access will be to within that compound. All access will be as arranged with venue/site staff.</p>
<b>Lifting Operations</b>	<p>There are no complex lifts on these events</p>
<b>Noise</b>	<p>Areas of high noise will be designated as mandatory hearing protection zones and areas suitably signed, eg backstage and pit.</p> <p>Staff will have hearing protection available for use.</p>
<b>Overhead Working</b>	<p>Any work being undertaken overhead will ensure that working areas underneath are kept clear of personnel</p> <p>Staff will ensure that appropriate PPE is in use (i.e. hard hats)</p>
<b>Plant</b>	<p>Plant will be hired via reputable supply companies and will have evidence of regular maintenance.</p> <p>All operators of plant will be required to hold the necessary proof of competence and training, copies of which will be held by the site office</p> <p>All operators of plant must ensure they carry out pre-use checks of the equipment ahead of its use</p>
<b>Temporary Structures</b>	<p>All temporary structures will be provided by competent contractors who have been pre-selected as noted above.</p> <p>Access to structures is forbidden until deemed complete and signed off by a competent person</p> <p>Copies of certification will be kept by the Site Office for inspection</p> <p>During construction, the build area will be restricted to those persons building the structures</p> <p>Wind plans will be supplied by the structure contractor and wind monitoring will occur during the build and live events.</p>

<p><b>Vehicle Management</b></p>	<p>Vehicle operations to be monitored throughout the tenancy</p> <p>Vehicles to use dipped headlights or flashing beacons when moving on site. Hazard lights must not be used when vehicles are moving as they pose confusion of direction of vehicle</p> <p>Vehicles must not reverse without the aid of a banksman</p>
<p><b>Vehicle Parking</b></p>	<p>There will be no parking in the arena available for production vehicles except when being unloaded/loaded. They must be removed and parked as directed by the Production Manager.</p> <p>Parking for staff will be arranged on site but this will be kept to a minimum.</p>
<p><b>Welfare arrangements</b></p>	<p>Toilets, drinking water, hand washing facilities, areas to take shelter during breaks and adverse weather will be provided on site for staff from the start of the build</p>
<p><b>Manual handling</b></p>	<p>Manual handling will be avoided or kept to a minimum. The use of mechanical aids will be encouraged.</p>
<p><b>Working at height</b></p>	<p>Any contractor operating at height will be required to ensure a suitable and sufficient risk assessment is in place and staff have been trained appropriately prior to carrying out the work</p> <p>Suitable and sufficient exclusions zones are to be maintained and signage will be in place to warn others on site</p> <p>Appropriate fall arrest or work positioning equipment will be in use by trained operatives</p> <p>Those working in proximity of working at height activities will use suitable and sufficient PPE (i.e. hard hats)</p> <p>Working at height will be kept to a minimum. Those working at height will have suitable competency and correct equipment.</p>

**APPENDIX Q. WASTE MANAGEMENT PLAN – *to be provided***



**APPENDIX R. COVID-19 MANAGEMENT PLAN – *to be provided***